

Application: South Bronx Charter School for International Cultures and the Arts

Keith Szczepanski - keithmszczepanski@gmail.com
2022-2023 Annual Report

Summary

ID: 0000000062

Status: Annual Report Submission

Last submitted: Nov 1 2023 07:56 PM (EDT)

Entry 1 School Info and Cover Page

Completed - Jul 31 2023

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the [Annual Report Portal](#). When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2022-2023 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2023**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

SOUTH BRONX CHARTER SCHOOL FOR INTERNATIONAL CULTURES AND THE ARTS 800000058885

a1. Popular School Name

SBCSICA

b. CHARTER AUTHORIZER (As of June 30th, 2023)

Please select the correct authorizer as of June 30, 2023 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

c. School Unionized

Is your charter school unionized?

No

d. DISTRICT / CSD OF LOCATION

CSD # 7 - BRONX

e. Date of Approved Initial Charter

Feb 1 2005

f. Date School First Opened for Instruction

Sep 6 2005

g. Approved School Mission and Key Design Elements

(Regents, NYCDOE and Buffalo BOE authorized schools only)

In an effort to represent the community's prestige, The South Bronx Charter School for International Cultures and the Arts is a model of excellence providing its youngsters with a constructivist and child centered curriculum. Our intellectually challenging and standards based curriculum is enriched by our international perspective, the arts, and dual language program. Students receive a well-rounded education that uses the arts to promote excellence in all areas: cognitive, social, emotional, and moral. Our school meets or exceeds New York State Learning Standards, aligns student learning to those standards and supports teachers with professional development opportunities. Our community, our parents, and staff are empowered to participate meaningfully in our school to strengthen its potential for success.

KDE 1 - Measuring Outcomes Against Goals - The Board of Trustees is the final authority for policies and operational decisions at the school. That said it is one of the board's primary responsibilities to self reflect and examine practice based on outcomes against goals. To this end, the board, and specifically the board's academic subcommittee, monitors the effectiveness of the educational program.

KDE 2 - New York State Standards and Common Core Curriculum Teachers work collegiality, both horizontally and vertically. In the horizontal teaming model, teachers meet in smaller teams at each grade level. The horizontal team meets for a variety of purposes, such as pacing of the curriculum, student achievement, planning based on assessment data, interdisciplinary unit/project planning, dual language approach, and to monitor student developmental and social growth. In the vertical teaming model, teachers meet in smaller teams within each content area. The vertical team meets for a variety of purposes, such as monitoring the scope and sequence, revising the alignment of content to state standards, sharing of best practices, checking on skill development and student achievement, planning based on assessment data, aligning the content taught in English and Spanish, and designing interdisciplinary units/projects. SBSCICA uses data collection and analysis to inform decisions about teaching and student learning. In order to produce data that can be used to drive decisions in instruction, SBSCICA utilizes a comprehensive assessment system, which includes Periodic and Interim assessments that provides feedback on an on-going basis and supports teaching and learning. To that end, SBSCICA administers periodic standardized norm-referenced exams (NRT), and Interim Diagnostic & Predictive assessments coupled with Constructed Response items. Based on the results from interim assessments, teachers proactively identify areas to grow and have the ability to customize and generate instructional materials. More specifically, the periodic reading inventory assessment is given in English and Spanish. Developmental Reading Assessment (DRA) and Evaluaci n del Desarrollo de la Lectura (EDL) are administered on

a consistent basis and as needed. As a Dual Language school, the EDL helps us to measure language acquisition for native and nonnative Spanish language speakers. Tasks measured by the DRA and EDL tests are divided into several skill sets. Rhyming, alliteration, segmentation, and phonemic awareness are tested in the phonemic awareness section. Letter naming, word-list reading, spelling, decoding, analogies, structural analysis, and syllabication are tested in the alphabetic principle/phonics portions. Oral reading fluency or words per minute for contextual reading are tested under fluency. Vocabulary, comprehension, and reading engagement skills are also measured in these tests. Once the test is scored and evaluated, the teacher gains a comprehensive understanding of those areas of strength and weakness and can assign a numeric and or alphanumeric reading level. This process empowers student's reading engagement because they understand and can easily identify a "just right book" by choosing a book with the corresponding DRA and EDL level. Teachers develop a deeper understanding of expectations for student work and means of assessment in a variety of different formats. Regular professional development sessions allow teachers to engage in dialogue that creates a common frame of reference. Teachers share, review, and discuss actual samples of student work and best teaching practices. Specific assessment rubrics have been developed and are used to provide a common framework of evaluation. These rubrics are used by teachers to assess work relative to grade content standards, and will allow teachers to determine what skills need to be retaught and practiced. Teachers regularly analyze student work throughout the year using performance rubrics, individually, in grade conversations, and in conversation during grade level planning meetings. Project based assignments are also used as a meaningful form of assessment. Teachers review student work at various times including planning meetings as items may be used as teaching points in grade level performance and development. Grade and subject specific team meetings allow for more in-depth examinations of student work and will allow teachers to share and discuss examples of student work and teaching practices, raising expectations across the board. Teachers and school leaders alike have high expectations of student work and assessment across the grades. The continuum of analysis teachers to design meaningful lessons, which move students toward mastery.

KDE 3 - Remediation and Acceleration SBCSICA address students in need of remediation or acceleration. Students in need of greater assistance with curriculum content areas will also have the opportunity for additional focused time within the school day. To complement the services that are available to students during this time block, SBCSICA employs several Title I teachers who, in addition to designing and implementing the Title I Program, provide remediation for students falling behind in any aspect of the curriculum.

KDE 4 - Students with Special Needs SBCSICA strongly believes that all students should have access to the core curriculum, and there are clear procedures for identifying special populations and meeting their needs. In fact, the

DOE has noted that the “school adequately addresses the academic and nonacademic needs of students in need of remediation, students with disabilities, students with interrupted formal education, and gifted students.” Methods and strategies for serving students with disabilities are in place in compliance with all federal laws and regulations. Furthermore, SBCSICA provides professional development to teachers who create varied and small groupings in the classrooms that support learning for all students. For those students with IEPs that require related services and/or a resource room setting, the school directly provides these special education services.

All students receive academic assistance through a tiered system of interventions. A struggling student receives Tier 1 interventions in the general education classroom that will include differentiated instruction, flexible grouping and classroom accommodations. A student who does not make sufficient progress with Tier 1 intervention receives more intensive interventions and strategies to help her master the material presented in the classroom. A student who continues to struggle is referred to the Pupil Personnel Team (PPT). The PPT develops a plan to employ more intensive, individualized interventions that will be provided in addition to what the student was provided in Tiers I and II. These interventions are closely monitored to assess the level of support required for the student. A student who requires intensive individualized interventions to make any progress will be referred to the CSE for further evaluation. This referral will include the four-page CSE Referral Form as well as all the data collected at Tiers I & II. Teachers will provide a progress report based on student performance and samples of student work. Conference results from meetings with the parent/PPT will also be included in the referral.

Finally, any chosen facility will accommodate the special education program and services outlined above and will be ADA compliant. In addition, the proposed budget will include a special education coordinator and expenses associated with the related special education services. SBCSICA ensures that teacher(s) of a student with a disability participate in meetings of the Committee on Special Education, and have access to and understand their responsibility to implement the IEP. To achieve this end, the regular education teacher will participate in the CSE meeting. Also, the special education teacher/coordinator is responsible for attending each CSE meeting and ensuring that other special education providers, if appropriate and parents attends the CSE meeting. To ensure that teacher(s) of a student with a disability have access to and understand their responsibility to implement the IEP, SBCS designates a special education teacher/coordinator to oversee the provision of special education services in accordance with each child’s IEP. The special education teacher/coordinator position will be responsible for the following: (i) communicating on a regular basis with the CSE of each student’s district of residence; (ii) coordinating special education referrals to the CSE; (iii) ensuring that the appropriate school staff members and parents participate in CSE meetings; (iv) reporting to the CSE regarding student’s progress toward meeting IEP goals; (v) reviewing all

students' IEPs; (vi) collecting student records from the CSE; (vii) maintaining and securing in a locked cabinet all confidential files; and (viii) coordinating the implementation of special education services as per the IEP with the school district, private providers, and the school's classroom and special education teacher(s), as appropriate. The special education/coordinator ensures that each regular education teacher and any related service provider who is responsible for the implementation of a child's IEP will be given a copy of the IEP prior to its implementation. In addition, the school requires

that the copy remain confidential and that it cannot be re-disclosed to any other person, in compliance with IDEA and FERPA. Moreover, prior to the implementation of the child's IEP, the special education/coordinator informs each teacher and assistant of his or her responsibility relating to the implementation of the IEP with respect to the accommodations, modifications, and supports required as described by the IEP. Finally, in an effort to provide general information about special education, the special education/coordinator provides pre-service and ongoing training to all teaching staff covering the referral process to the CSE, implementation of a student's IEP, evaluation of a student's progress toward meeting IEP goals and objectives, reporting requirements to parents and the CSE, the importance of confidentiality of student records, and discipline of students with disabilities. Please note that there will be no specific mention of any child's IEP. SBCSICA has several structures in place to assure that special education students of all levels are given appropriate instructional support. Further, SBCSICA uses Response to Intervention ("RTI") and Pupil Personnel Teams to support our students. Response to Intervention In SBCSICA' general education classrooms teachers will differentiate instruction to address different modalities of learners (RTI Tier I).

Teachers screen students on a periodic basis and make accommodations that target student differences, which may include manipulatives in all subjects, small group instruction, adding visual resources during verbal lessons, or stations in social studies or science classes. For struggling learners who need additional support and who are not making adequate progress in the core curriculum and skills, SBCS will use small group instruction, push-in/pull-out, Title I services, and alternative supplies and materials. These Tier II interventions are targeted to their needs based on their levels of performance and will be available to all students who need them, including students with IEPs. RTI Tier III is remedial and intensive in nature. At this level of intervention, both students who have IEPs that mandate pullout SETSS (NYC)/Resource Room and general education students identified as needing additional support based on their student assessments receive intensive interventions that target the skill deficit of the student. The goal of tier 3 is for remediation of existing problems and prevention of more severe problems. This process may identify a general education student who needs this level of intervention and may need special education services. For students who already have an IEP, Tier III will provide the necessary information to request a review to adjust the IEP accordingly. In both instances, written parental consent is needed by the CSE to proceed. At this level, SBCS will recommend that the student's parent be notified and encouraged to participate so that a referral is the result of collaboration and consent might be more forthcoming. In any case, the Tier III Interventions must continue whether or not the parent gives CSE consent. Also, this student is now

"presumed to have a disability" and to have rights under IDEA, even if he/she does not have an IEP. Pupil Personnel Team (PPT) - Any student who is having trouble at Tier I, regardless of whether or not they have an IEP, is referred to the PPT. The PPT discusses strategies and interventions with the general education teacher and they come up with a plan of intervention (Tier III) for behavior or academics. This plan is monitored and a progress report must be presented to the PPT.

Other Supports

Students who have IEPs for related services such as counseling, speech, occupational therapy, or physical therapy will not be excluded from appropriate interventions. In addition, if a child is pulled out for several services and SETTS, SBCSICA will work to make sure the child still accesses the general education curriculum.

The Title 1 teacher will be available during the school day to provide push-in and pull-out services for English language learners. Given that SBCSICA is a dual language school, students who are fluent in a language other than English maintain fluency in their native language while gaining proficiency in English. In addition to this in-class support, the remediation/enrichment period will be used as an opportunity for the Title 1 teacher to work with students struggling with language acquisition on vocabulary development and literacy skills so that all students are comfortable reading, writing, listening and speaking in English and Spanish. For purposes of ensuring the adequacy of programs for ELL students, SBCS will assess the progress of all ELL students on an ongoing basis.

All ELL students will annually take the New York State English as a Second Language Achievement Test (NYSESLAT) to evaluate their English proficiency. The scores on the NYSESLAT indicate the proficiency level the student has achieved each year, and whether the student's level of English proficiency is high enough to exit the ESL programs or services.

KDE 5 - Interim Assessment - With regards to academic performance, the board's Academic and Personnel Committee will regularly review student assessment data from state and interim assessments to inform conversations with the principal and review the overall academic progress of the school. The school will use diagnostic interim assessments developed inhouse and unit tests provided by curriculum publishers to provide intra-year assessments of student performance in reading, math, social studies, and tests will help teachers adjust and personalize student instruction throughout the year as necessary. Data from these exams will not be used to support the school's application for charter renewal. These tests will measure grade level performance (i.e. below, at, or above grade level) in specific skills and content knowledge (e.g., multiplying fractions, phonemic awareness, historical facts, etc.). Given that each subject is taught using content that is aligned with the State learning standards, the test results will be good predictors of how well students are

doing against those standards. Also, these assessments allow instruction for a particular child's needs to be adjusted in real time each year, rather than waiting until end-of-year exams.

KDE 6 - Improved Classroom Instruction - SBCSICA uses data collection and analysis to inform decisions about teaching and student learning. In order to produce data that can be used to drive decisions, the school must have a comprehensive assessment system that provides feedback on an on-going basis throughout the year and supports teaching and learning. To that end, the school administers a norm-referenced test (NRT), and interim progress assessments. In a variety of different formats, teachers will develop a common understanding of expectations for student work and means of assessment. In both pre-service and regular in-service training sessions, actual samples of student work will be reviewed and discussed, to begin a dialogue that creates a common frame of reference. Specific assessment rubrics will be developed and used to provide a common framework of evaluation. These rubrics are used by teachers to assess work relative to grade content standards, and will allow teachers to determine what skills need to be re-taught and practiced. Teachers regularly analyze student work throughout the year using performance rubrics, individually, in grade conversations, and in conversation with the principal. Teachers review student work at various times throughout the year and assess development and progress in a variety of areas, both academic and non-academic in nature. The principal is responsible for ensuring consistent expectations of student work and assessment across the school. Grade and subject specific team meetings allow for more in depth examinations of student work and will allow teachers to share and discuss examples of student work and teaching practices, raising expectations across the board.

In pre-service and in-service training sessions, all student assessments employed by the school will be reviewed in detail with the teaching staff. The principal and/or assistant principal will discuss the content and format of the exams to ensure the teachers have a clear and common understanding of the student learning standards, and the format in which they will be tested. This understanding of the assessments allow teachers to design classroom projects which move students toward mastery while permitting teachers to ascertain throughout the year which students may need additional instruction or practice to meet proficiency standards.

KDE 7 - School Schedule - The goals of the daily schedule are to devote significant instructional time blocks to master the core content subjects and meaningfully explore topics and acquiring a language, and meet/exceed all of the New York State Learning Standards. SBCS employs an extended school day to ensure sufficient time for proper implementation of its educational program. The duration of the school day will be 8 hours as compared to the typical public school day of 6 hours. This represents approximately a 25% increase in the school day. The school day will begin at 8:00am, with an optional breakfast starting at 7:40am, and end at 4:00pm. Our classrooms engage students and promote active learning throughout the day. Students are not sitting at desks for hours on

end. In fact, every aspect of the school day right down to classroom set-up is designed to encourage physical movement of our students. In addition, our curriculum and instructional methods promote engagement through inquiry based learning, manipulatives, and hands-on activities that bring the curriculum to life. The school's Social Studies curriculum, is specially designed to channel young children's energy into active learning activities across subject areas. Our curriculum involves heavy dance, movement, and song and "act-out" components. Moreover, the cultural components that support the dual language focus of our school encourage students to express themselves through artistic means, such as song, dance, and spoken word. In every lesson throughout the day, children will be actively engaged. Language instruction takes place throughout the day and integrated into content areas through full immersion in the target language. Teachers instruct students in the target language on alternate weeks and will employ a variety of methods to teach basic language skills including read-aloud, writer's workshop, word walls, and think, pair and share. Teachers focus on developing students' vocabulary in both languages so that students master concepts and are able to read, write, listen and speak about them in English and Spanish.

h. School Website Address

<http://sbcsica.org/>

i. Total Approved Charter Enrollment for 2022-2023 School Year

817

j. Total Enrollment on June 30, 2023 - excluding Pre-K program enrollment

458

k. Grades Served

Grades served during the 2022-2023 school year (exclude Pre-K program students):

Use the CTRL button to select multiple grades to accurately capture every grade level served.

Responses Selected:

k
1
2
3
4
5
6
7
8
9

I. Charter Management Organization

Do you have a [Charter Management Organization](#)?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2023-2024?

	Yes, 2 sites
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School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	164 Bruckner Blvd, Bronx, NY 10454	718-292-5737	NYC CSD 7	K-8	K-7	No, however the school is entitled to rental assistance for each year the location served grades 6, 7, and 8, and intends to recover all owed monies, dating back to 2018

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Evelyn Hey	Executive Director	718-292-5737	347-374-0751	ehay@sbcsica.org .
Operational Leader	Evelyn Ramirez	Director of Operations and Student Services	718-292-5737	917-428-2190	eramirez@sbcsica.org .
Compliance Contact	Evelyn Hey	Executive Director	718-292-5737	347-374-0751	ehay@sbcsica.org .
Complaint Contact	Evelyn Hey	Executive Director	718-292-5737	347-374-0751	ehay@sbcsica.org .
DASA Coordinator	Azizi Madramootoo	Asst. Principal	718-292-5737		amadramootoo@sbcsica.org .
Phone Contact for After Hours Emergencies	Evelyn Hey	Executive Director	718-292-5737	347-374-0751	ehay@sbcsica.org .

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.

Site 1 Certificate of Occupancy (COO)

[Certificate of occupancy \(7\).pdf](#)

Filename: Certificate of occupancy (7).pdf **Size:** 428.4 kB

Site 1 Fire Inspection Report

This is required, marked optional for administrative purposes.

[2023 Sprinkler and Fire Alarm Inspection.pdf](#)

Filename: 2023 Sprinkler and Fire Alarm Inspection.pdf **Size:** 294.9 kB

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for previous year (K-5, 6-9, etc.)	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	955 Hutchinson River Parkway, Bronx NY 10465	718-292-5737	NYC CSD 7	8=9	8-10	Yes, all grades served

m2a. Please provide the contact information for Site 2.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Nick Marinacci	Principal	718-292-5737	347-327-1954	<a href="mailto:nmarinacci@sbc
sica.org">nmarinacci@sbc sica.org .
Operational Leader	Evelyn Ramirez	Director of Operations and Student Services	718-292-5737	917-428-2190	<a href="mailto:eramirez@sbc
sica.org">eramirez@sbc sica.org .
Compliance Contact	Evelyn Hey	Executive Director	718-292-5737	347-374-0751	<a href="mailto:ehay@sbc
sica.org">ehay@sbc sica.org .
Complaint Contact	Evelyn Hey	Executive Director	718-292-5737	347-374-0751	<a href="mailto:ehay@sbc
sica.org">ehay@sbc sica.org .
DASA Coordinator	Azizi Madramootoo	Asst. Principal	718-292-5737		<a href="mailto:amadramootoo
@sbc
sica.org">amadramootoo @sbc sica.org .
Phone Contact for After Hours Emergencies	Evelyn Hey	Executive Director	718-292-5737	347-374-0751	<a href="mailto:ehay@sbc
sica.org">ehay@sbc sica.org .

m2b. Is site 2 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2023.

- Fire inspection certificates must be updated annually. For the upcoming school year 2023-2024, submit a current fire inspection certificate.
- If the fire inspection certificate is dated after the August 1, 2022 submission of the Annual Report, please submit the new certificate with the Annual Report entries due on November 1, 2023.

Site 1 Certificate of Occupancy (COO)

[Dominican Hall \(Main Building\) Certificate of Occupancy \(1\)\(2\).pdf](#)

Filename: Dominican Hall (Main Building) Certificate of Occupancy (1) (2).pdf **Size:** 784.8 kB

Site 2 Fire Inspection Report

This is required, marked optional for administrative purposes.

n. List of owned, rented, leased facilities not used to educate students

Separate by semi-colon (;)

None

CHARTER REVISIONS DURING THE 2022-2023 SCHOOL YEAR

o. Were there any revisions to the school's charter during the 2022-2023 school year? (Please include approved or pending material and non-material charter revisions).

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

No

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Evelyn Hey
Position	Executive Director
Phone/Extension	718-292-5737
Email	Ehey@sbcsica.org

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

As outlined in ENTRY 10:

Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

Responses Selected:

Yes

Signature, Head of Charter School

A handwritten signature in black ink on a light gray background. The signature is stylized, starting with a large 'S' and ending with a long, sweeping flourish that curves upwards and to the right.

Signature, President of the Board of Trustees



Date

Jul 29 2023

Thank you.



Entry 2 Links to Critical Documents on School Website

Completed - Jul 31 2023

Instructions

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Current Annual Report (i.e., 2021-2022 Annual Report);[\[1\]](#)
2. Board meeting notices, agendas and documents;
3. New York State School Report Card;
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the September 2021 [Emergency Response Plan Memo](#);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

[\[1\]](#) Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include

accountability data and financial statements that are not or may not be available until after the August deadline (i.e.,
Repost when financials have been submitted in November.)

Form for Entry 2 Links to Critical Documents on School Website

School Name: South Bronx Charter School for International Cultures and the Arts

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item

4: Authorizer-approved DASA policy and NYSED-Approved School Discipline Policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the **link** from the school's website for each of the items:

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2022-2023 Annual Report)	https://www.sbcsica.org/UserFiles/Servers/Server_465348/File/About/Reports%20&%20Documents/SBCSICA%202020-21%20annual%20report%20FINAL%20(1).pdf
2. Board meeting notices, agendas and documents	https://www.sbcsica.org/about/board_of_trustees
3. New York State School Report Card	https://data.nysed.gov/profile.php?instid=800000058885
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://cdnsm5-ss7.sharpschool.com/UserFiles/Servers/Server_465348/File/About/Board/Board%20Documents/2014-2015/SBCSICA%20Dignity%20For%20All%20Act%20Amended%20May%202015.pdf
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	https://www.sbcsica.org/cms/One.aspx?portalId=465432&pageId=2800161
6. Authorizer-approved FOIL Policy	https://www.sbcsica.org/cms/One.aspx?portalId=465432&pageId=2800161
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://www.sbcsica.org/cms/One.aspx?portalId=465432&pageId=2800161

Thank you.



Entry 3 Progress Toward Goals

Completed - Nov 1 2023

Instructions

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 3 Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2023.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2023**.

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	Each year, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination must exceed such percentage for the Community School District (CSD) in which the school is located.	New York State English Language Arts (ELA) Exam	Unable to Assess	<p>Evidence:</p> <p>3rd Grade – 82% 4th Grade – 95% 5th Grade – 72% 6th Grade – 60% 7th Grade – 76% 8th Grade – 79%</p> <p>Total – 75%</p> <p>The goal cannot be measured. At the time of submission, the district results have not been released.</p>
Academic Goal 2	Each year, the percentage of the school's students who score at or above Level 3 on the New York State ELA examination must exceed such percentage for New York City.	New York State English Language Arts (ELA) Exam	Met	<p>Evidence:</p> <p>School City 3rd Grade 82% 48%</p> <p>4th Grade 95% 52.5%</p> <p>5th Grade 72% 49.9%</p> <p>6th Grade 60% 47.8%</p> <p>7th Grade 76% 51.7%</p> <p>8th Grade 79%</p>

				59.9%
				Total 75% 51.7%
Academic Goal 3	Each year, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination must exceed such percentage for the Community School District (CSD) in which the school is located.	New York State Mathematics Exam	Unable to Assess	3rd Grade – 65% 4th Grade – 91% 5th Grade – 58% 6th Grade – 41% 7th Grade – 55% Total – 65% The goal cannot be measured. At the time of submission, the district results have not been released.
Academic Goal 4	Each year, the percentage of the school's students who score at or above Level 3 on the New York State Mathematics examination must exceed such percentage for New York City.	New York State Mathematics Exam	Met	Evidence: School City 3rd Grade 65% 55% 4th Grade 91% 52.3% 5th Grade 58% 50.5% 6th Grade 41% 45.5% 7th Grade 55% 51.2% Total 65% 49.9%
Academic Goal 5	Based on the proficiency rates on the New York State ELA examination, the school will demonstrate positive academic growth in	New York State English Language Arts (ELA) Exam	Unable to Assess	The goal cannot be measured. The content and scoring of the State exam were significantly changed in the 2022-23 school year.

	each year of the charter term			Thus, comparing previous years' data with the results of the 2022-23 exam would not provide meaningful analysis.
Academic Goal 6	Based on the proficiency rates on the New York State Mathematics examination, the school will demonstrate positive academic growth in each year of the charter term	New York State Mathematics Exam	Unable to Assess	The goal cannot be measured. The content and scoring of the State exam were significantly changed in the 2022-23 school year. Thus, comparing previous years' data with the results of the 2022-23 exam would not provide meaningful analysis
Academic Goal 7	Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on the New York State ELA examination proficiency rates for that applicable population.	New York State English Language Arts (ELA) Exam	Unable to Assess	The goal cannot be measured. The content and scoring of the State exam were significantly changed in the 2022-23 school year. Thus, comparing previous years' data with the results of the 2022-23 exam would not provide meaningful analysis
Academic Goal 8	Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on	New York State English Language Arts (ELA) Exam	Unable to Assess	The goal cannot be measured. The content and scoring of the State exam were significantly changed in the 2022-23 school year. Thus, comparing previous years' data with the results of

	the New York State ELA examination proficiency rates for that applicable population.			the 2022-23 exam would not provide meaningful analysis
Academic Goal 9	Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the free or reduced-price lunch program, the school will demonstrate positive academic growth on the New York State ELA examination proficiency rates for that applicable population.	New York State English Language Arts (ELA) Exam	Unable to Assess	The goal cannot be measured. The content and scoring of the State exam were significantly changed in the 2022-23 school year. Thus, comparing previous years' data with the results of the 2022-23 exam would not provide meaningful analysis
Academic Goal 10	Where the school has an eligible subgroup population (deemed as six or more students) of English language learners, the school will demonstrate positive academic growth on the New York State Mathematics examination proficiency rates for that applicable population.	New York State Mathematics Exam	Unable to Assess	The goal cannot be measured. The content and scoring of the State exam were significantly changed in the 2022-23 school year. Thus, comparing previous years' data with the results of the 2022-23 exam would not provide meaningful analysis

2. Do have more academic goals to add?

Yes

2022-2023 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	2019-2020 progress toward attainment of goal Met/Not Met/Unable to Assess During Due to Closure
Academic Goal 11	Where the school has an eligible subgroup population (deemed as six or more students) of students with disabilities, the school will demonstrate positive academic growth on the New York State Mathematics examination proficiency rates for that applicable population.	New York State Mathematics Exam	Unable to Assess	The goal cannot be measured. The content and scoring of the State exam were significantly changed in the 2022-23 school year. Thus, comparing previous years' data with the results of the 2022-23 exam would not provide meaningful analysis
Academic Goal 12	Where the school has an eligible subgroup population (deemed as six or more students) of students eligible for the free or reduced-price lunch program, the school will demonstrate positive academic growth on the New York State Mathematics examination proficiency rates for that applicable population.	New York State Mathematics Exam	Unable to Assess	The goal cannot be measured. The content and scoring of the State exam were significantly changed in the 2022-23 school year. Thus, comparing previous years' data with the results of the 2022-23 exam would not provide meaningful analysis
Academic Goal 13				

Academic Goal 14				
Academic Goal 15				
Academic Goal 16				
Academic Goal 17				
Academic Goal 18				
Academic Goal 19				
Academic Goal 20				

3. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2022-2023 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Each year, the school self-reported average daily student attendance rate shall meet or exceed the average daily attendance for the Community School District (CSD) 7 elementary schools.	School records	Unable to Assess	<p>The school's average daily student attendance rate for the 2022-23 school year was 91.42%.</p> <p>CSD 7's daily student attendance rate for the 2022-23 school year was not available at the time of this report's submission.</p>
Org Goal 2	Each year, the percentage of students enrolled in ATS on October 31 of a given school year that are enrolled in ATS on October 31 the following school year will exceed the rate of the Community School District (CSD) 7 elementary schools.	School records	Unable to Assess	<p>81.5% of students enrolled in the school in the 2021-22 school year returned in the 2022-23 school year.</p> <p>The percentage of CSD 7 students returning to their school from the 2021-22 school year to the 2022-23 school year was not available at the time of this report's submission</p>
Org Goal 3	Each year, the school will meet or exceed any	School records	Unable to Assess	In the 2022-23 school year, 42.4% of SBCSICA's

	applicable student enrollment targets, as prescribed by the Board of Regents for English language learners.			<p>students were English language learners.</p> <p>The Board of Regents has not provided a standard to measure this goal.</p>
Org Goal 4	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents for students with disabilities.	School records	Unable to Assess	<p>In the 2022-23 school year, 12% of SBCSICA's students were children with disabilities.</p> <p>The Board of Regents has not provided a standard to measure this goal.</p>
Org Goal 5	Each year, the school will meet or exceed any applicable student enrollment targets, as prescribed by the Board of Regents for free and reduced-price lunch.	School records	Unable to Assess	<p>In the 2022-23 school year, 96% of SBCSICA's students were identified as economically disadvantaged.</p> <p>The Board of Regents has not provided a standard to measure this goal.</p>
Org Goal 6	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents for English language learners.	School records	Unable to Assess	<p>55% of SBCSICA's non-graduating English language learners returned to the school between the 2021-22 and 2022-23 school years</p> <p>The Board of Regents has not provided a standard to measure this goal.</p>

Org Goal 7	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents for students with disabilities.	School records	Unable to Assess	<p>66% of SBCSICA's non-graduating students with disabilities returned to the school between the 2021-22 and 2022-23 school years</p> <p>The Board of Regents has not provided a standard to measure this goal.</p>
Org Goal 8	Each year, the school will meet or exceed any applicable student retention targets, as prescribed by the Board of Regents for free and reduced-price lunch.	School records	Unable to Assess	<p>81.5% of SBCSICA's non-graduating economically disadvantaged returned to the school between the 2021-22 and 2022-23 school years</p> <p>The Board of Regents has not provided a standard to measure this goal.</p>
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				

Org Goal 20				
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5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2022-2023 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	Each year, the school will maintain a stable cash flow as evidenced by having 60 days of unrestricted cash on hand reported in their yearly independent fiscal audit.	School financial audit	Met	The school has undergone an independent financial audit annually and to date no major findings have resulted
Financial Goal 2	Each year, the school will operate on a balanced budget. A budget will be considered "balanced" if revenues equal or exceed expenditures.	School financial records	Met	SBCS has a budget surplus as well as healthy and stable cash flow.
Financial Goal 3	Each year the school will meet or exceed 85% of their authorized enrollment on 10/31 as recorded in ATS	ATS	Met	In the 2022-23 school year, SBCSICA's enrollment was within 15% of full enrollment
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

(No response)

2021-2022 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 6				
Financial Goal 7				
Financial Goal 8				
Financial Goal 9				
Financial Goal 10				

Thank you.

Entry 4 - Audited Financial Statements

Completed - Nov 1 2023

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the [Annual Report Portal](#) and into the SUNY Epicenter document management system no later than **November 1, 2023**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the [Annual Report Portal](#) no later than **November 1, 2023**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2023 but will be identified as a required task thereafter and due on November 1, 2023. This is a required task, and it is marked optional for administrative purposes only.

[SBCSICA - 2022-23 FS FINAL](#)

Filename: SBCSICA_-_2022-23_FS_FINAL.pdf Size: 521.1 kB

Entry 4b – Audited Financial Report Template (BOR/NYC/BOE)

Completed - Nov 1 2023

[Instructions - Regents-Authorized Charter Schools ONLY](#)

Regents-authorized schools must download and complete the Excel spreadsheet entitled “Audited Financial Report Template” from the online portal or the [2022-2023 Annual Reports](#) webpage. Upload the completed file in Excel format and submit by **November 1, 2023**.

Please complete one spreadsheet at the Education Corporation level and submit the same spreadsheet for each of the schools.

EDUCATION CORPORATIONS WITH MORE THAN ONE SCHOOL SHOULD COMPLETE THE EXCEL SPREADSHEET FOR THE EDUCATION CORPORATION AS A WHOLE, NOT FOR THE INDIVIDUAL SCHOOLS.

PLEASE SUBMIT THE SAME EXCEL SPREADSHEET FOR EACH OF THE SCHOOLS.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[SBCSICA - 2022-23 Audit Template FINAL](#)

Filename: SBCSICA_-_2022-23_Audit_Template_FINAL.xlsx Size: 75.5 kB

Entry 4c – Additional Financial Documents

Incomplete

Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit by November 1, 2023. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a “federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold.”

- 1. Advisory and/or Management letter
- 2. Federal Single Audit
- 3. Agreed-Upon Procedure Report
- 4. Evidence of Required Escrow Account for each school[1]
- 5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4d - Financial Contact Information

Completed - Nov 1 2023

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal by November 1, 2023.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Evelyn Hey	ehey@sbcnica.org	718-282-5737

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Miaoling Lin	Mlin@ncheng.com	212-785-0100	8

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 5 – Fiscal Year 2023-2024 Budget

Completed - Oct 31 2023

SUNY-authorized charter schools should download the [2023-2024 Budget and Quarterly Report Template and the 2023-2024 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due November 1, 2023.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY22 Budget using the [2023-2024 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due November 1, 2023.**

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[SBSCICA - 2023-2024 Budget Template](#)

Filename: SBSCICA_-_2023-2024_Budget_Template.xlsx Size: 38.9 kB

Entry 6 – Board of Trustees Disclosure of Financial Interest Form

Completed - Jul 31 2023

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2022-2023 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) is due on August 1, 2023. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2022-2023 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial

Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[Board Disclosures Complete](#)

Filename: Board_Disclosures_Complete.pdf Size: 4.5 MB

Entry 7 BOT Membership Table

Completed - Jul 31 2023

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

NYCDOE

1. 2022-2023 Board Member Information (Enter info for each BOT member)

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2022-2023
1	Angie Gonzalez	agysae28@gmail.com	Chair	Nominating/By-laws, Development, School Environment /Curriculum & Instruction Committee	Yes	2	07/01/2023	06/30/2024	12
2	Donald Mattson	Dmattson1@optonline.net	Vice Chair	Financial /Audit, Personal /Grievance, Development	Yes	3	07/01/2023	06/30/2024	11
3	Priscilla Ocasio	prescy7@aol.com	Trustee/ Member	Nominating/By-laws, Personal /Grievance	Yes	3	07/01/2023	06/30/2024	9
4	Elvira Barone	barone.elvira@gmail.com	Trustee/ Member	Personal /Grievance, Development, School Environment	Yes	3	07/01/2023	06/30/2024	10

				/Curriculum & Instruction Committee					
5	Rosemarie Torres	Moneytent@aol.com	Trustee/Member	Financial /Audit, Nominating/ By-laws	Yes	2	07/01/2023	06/30/2024	8
6	Mariel Manon	mmanon@sbcscic.a.org	Parent Rep	PTO President	Yes	1	07/01/2023	06/30/2024	10
7	Ana Melendez-Ocasio	amelendez@naicany.org	Trustee/Member		Yes	1	07/01/2023	06/30/2024	5 or less
8	Persida Rosa	prosacharter@gmail.com	Trustee/Member		Yes	1	07/01/2023	06/30/2024	5 or less
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2023	8
b.Total Number of Members Added During 2022-2023	2
c. Total Number of Members who Departed during 2022-2023	1
d.Total Number of members, as set in Bylaws, Resolution or Minutes	7-9

3. Number of Board meetings held during 2022-2023

12

4. Number of Board meetings scheduled for 2023-2024

12

Total number of Voting Members on June 30, 2023:

8

Total number of Voting Members added during the 2022-2023 school year:

2

Total number of Voting Members who departed during the 2022-2023 school year:

1

Total Maximum Number of Voting members in 2022-2023, as set by the board in bylaws, resolution, or minutes:

7-9

Total number of Non-Voting Members on June 30, 2023:

0

Total number of Non-Voting Members added during the 2022-2023 school year:

0

Total number of Non-Voting Members who departed during the 2022-2023 school year:

0

Total Maximum Number of Non-Voting members in 2022-2023, as set by the board in bylaws, resolution or minutes:

0

Board members attending 8 or fewer meetings during 2022-2023

0

Thank you.

Entry 8 Board Meeting Minutes

Completed - Jul 31 2023

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2022-June 2023), which should match the number of meetings held during the 2022-2023 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by **August 1, 2023**.

2022-23 BOT Meeting Minutes

Filename: 2022-23_BOT_Meeting_Minutes.pdf Size: 4.3 MB

Entry 9 Enrollment & Retention

Completed - Jul 31 2023

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2022-2023 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2023-2024.

***SUNY-authorized charter schools**

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

Entry 9 Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2022-2023	Describe Recruitment Plans in 2023-2024
Economically Disadvantaged	We are located in the South Bronx, the poorest congressional district in the city. The majority of our students are economically disadvantaged students.	We are located in the South Bronx, the poorest congressional district in the city. The majority of our students are economically disadvantaged students.
English Language Learners	Our application states our preferences for English language learners and for students with disabilities. This past year we met the ELL enrollment with 45%.	Our application states our preferences for English language learners and for students with disabilities.
Students with Disabilities	Our application states our preferences for English language learners and for students with disabilities.	Our application states our preferences for English language learners and for students with disabilities.

Good Faith Efforts To Meet Enrollment Retention Targets

	Describe Retention Efforts in 2022-2023	Describe Retention Plans in 2023-2024
Economically Disadvantaged	We are located in the South Bronx, the poorest congressional district in the city. The majority of our students are economically disadvantaged students.	We are located in the South Bronx, the poorest congressional district in the city. The majority of our students are economically disadvantaged students.
English Language Learners	Our application states our preferences for English language learners and for students with disabilities.	Our application states our preferences for English language learners and for students with disabilities.
Students with Disabilities	Our application states our preferences for English language learners and for students with disabilities.	Our application states our preferences for English language learners and for students with disabilities.

Entry 10 – Teacher and Administrator Attrition

**Form for "Entry 10 – Teacher and Administrator Attrition"
Revised to Employee Fingerprint Requirements Attestation**

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

1. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.nysed.gov/common/nysed/files/programs/charter-schools/employeeefingerprintoct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo 10-2019](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Completed - Jul 31 2023

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	4
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	1
Total Category A: 5 or 30% whichever is less	5.0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. Mathematics	0
ii. Science	0
iii. Computer Science	0
iv. Technology	0
v. Career and Technical Education	0
Total Category B: not to exceed 5	0.0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2023)	2
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2023)	0
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2023)	0
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2023)	0
Total Category C: not to exceed 5	2.0

TOTAL FTE COUNT OF UNCERTIFIED TEACHERS (Sum of Categories A, B AND C)

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total	7

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	0

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	18

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	25

Thank you.



Entry 12 Organization Chart

Completed - Jul 31 2023

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2022-2023 **Organization Chart**. The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

[Annual Report SBCSICA Org](#)

Filename: Annual_Report_SBCSICA_Org_Chart_-_6-30-23.pdf Size: 119.1 kB

Entry 13 School Calendar

Completed - Jul 31 2023

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 1, 2023 submission. Charter schools must upload a final school calendar into the portal and may do so at any time but no later than **September 15, 2023**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools "... *unless the school's charter requires more instructional time than is required under the regulations.*"

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[School Calendar 2023-2024 \(1\)](#)

Filename: School_Calendar_2023-2024_1.pdf Size: 38.8 kB

Entry 14 Staff Roster

Completed - Jul 31 2023

[INSTRUCTIONS](#)

Required of Regents and NYCDOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2022-2023 school year).

Use of the 2022-2023 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.

Reminders: Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer NOTE: MUST BE DONE FIRST	Select your school's authorizer from the drop-down list first , before completing the roster.
School Name and Institution ID	Select your school's name from the drop-down list .
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.

TEACH ID	Enter the 7 digit TEACH ID for the Faculty/Staff person.
Role in School	Select the best choice of role of the Faculty/Staff person from the drop-down list .
CPR/AED Certification Status	Select the appropriate choice from the drop-down list .
Hire Date	Enter the date that the Faculty/Staff person was hired.
Start Date	Enter the date that the Faculty/Staff person actually began employment in this school.
Total Years' Experience in this Role	Enter Total Years of Experience that the Faculty/Staff person has in their current role.
Total Years at this School	Enter the Total Years that the Faculty/Staff person has been employed in this school.
Out-of-Certification Justification	Select the appropriate choice from the drop-down list .
Subject Taught	Select the appropriate choice from the drop-down list .
Notes	Optional

[2023 faculty-staff-roster-template](#)

Filename: 2023_faculty-staff-roster-template.xlsx Size: 21.7 kB

Optional Additional Documents to Upload (BOR)

Incomplete

**SOUTH BRONX CHARTER SCHOOL
FOR INTERNATIONAL CULTURES & THE ARTS**

Financial Statements with Supplementary Information

For the years ended June 30, 2023 and 2022

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Financial Statements
June 30, 2023 and 2022

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Independent Auditor's Report

To the Board of Trustees of
South Bronx Charter School for International Culture & the Arts

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of South Bronx Charter School for International Cultures & the Arts (a nonprofit organization), which comprise the statements of financial position as of June 30, 2023 and 2022, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of South Bronx Charter School for International Cultures & the Arts as of June 30, 2023 and 2022, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of South Bronx Charter School for International Cultures & the Arts and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Emphasis of Matter

As discussed in Note 2 to the financial statements, in 2023, South Bronx Charter School for International Cultures & the Arts adopted new accounting guidance, Accounting Standards Update (ASU) 2016-02, *Leases (Topic 842)*. Our opinion is not modified with respect to that matter.

Responsibility of management for the financial statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about South Bronx Charter School for International Cultures & the Arts' ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of South Bronx Charter School for International Cultures & the Arts' internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about South Bronx Charter School for International Cultures & the Arts' ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary information

Our audits were conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the financial statements. The accompanying schedule of debt covenants for the year ended June 30, 2023 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 30, 2023, on our consideration of South Bronx Charter School for International Cultures & the Arts' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of South Bronx Charter School for International Cultures & the Arts' internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering South Bronx Charter School for International Cultures & the Arts' internal control over financial reporting and compliance.



New York, New York
October 30, 2023

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Statements of Financial Position
As of June 30,

	<u>2023</u>	<u>2022</u>
<u>Assets</u>		
Current assets		
Cash and cash equivalents	\$ 4,573,969	\$ 4,262,564
Grants and other receivables	931,649	735,282
Prepaid expenses	51,696	44,873
Total current assets	5,557,314	5,042,719
Property and equipment, net	20,781,057	21,290,606
Operating lease right-of-use assets	436,491	-
Other assets		
Security deposits	25,000	-
Reserves	2,145,195	2,045,123
Total assets	<u>\$ 28,945,057</u>	<u>\$ 28,378,448</u>
<u>Liabilities and Net Assets</u>		
Current liabilities		
Accounts payable and accrued expenses	\$ 370,102	\$ 305,420
Accrued payroll and benefits	413,037	429,382
Bonds payable - current portion	560,000	540,000
Accrued interest payable	196,859	196,859
Current portion of operating lease liabilities	348,612	-
Refundable advances	424,949	156,377
Total current liabilities	2,313,559	1,628,038
Long-term Liabilities		
Long-term operating lease liabilities	87,879	-
Bonds payable (less current portion; net of unamortized deferred financing costs of \$461,904 in 2023 and \$485,096 in 2022)	17,458,096	17,994,904
Total liabilities	19,859,534	19,622,942
Net assets		
Undesignated	8,984,075	8,677,857
Reserve - contingency	101,448	77,649
Total net assets without donor restrictions	9,085,523	8,755,506
Total liabilities and net assets	<u>\$ 28,945,057</u>	<u>\$ 28,378,448</u>

The accompanying notes are an integral part of these financial statements.

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Statements of Activities
For the years ended June 30,

	<u>2023</u>	<u>2022</u>
<u>Operating revenue and other support</u>		
State and local per pupil operating revenue		
General education	\$ 8,159,758	\$ 6,694,888
Special education	309,310	140,005
 Grants, contracts and other income		
State and local grants	31,690	35,845
Federal grants	1,073,202	985,198
Food service	542,794	520,383
Interest income	185,278	15,006
Contributions	12,196	1,295
Total grants, contracts and other support	<u>1,845,160</u>	<u>1,557,727</u>
Total operating revenue and other support	<u>10,314,228</u>	<u>8,392,620</u>
 <u>Expenses</u>		
Program expenses		
Regular education	7,133,131	6,041,678
Special education	593,981	488,807
Food service	884,338	689,260
Total program expenses	<u>8,611,450</u>	<u>7,219,745</u>
 Supporting services		
Management and general	1,354,201	1,144,196
Fundraising	18,560	-
Total program and supporting services expenses	<u>9,984,211</u>	<u>8,363,941</u>
Change in net assets	330,017	28,679
Net assets without donor restrictions - beginning of year	<u>8,755,506</u>	<u>8,726,827</u>
Net assets without donor restrictions - end of year	<u><u>\$ 9,085,523</u></u>	<u><u>\$ 8,755,506</u></u>

The accompanying notes are an integral part of these financial statements.

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Statement of Functional Expenses
For the year ended June 30, 2023

		Program expenses				Supporting services		Total program expenses and supporting services
	No. of positions	Regular education	Special education	Food service	Total programs	Management & general	Fund-raising	
Salaries								
Instructional personnel	30	\$ 2,162,956	\$ 162,865	\$ -	\$ 2,325,821	\$ -	\$ -	\$ 2,325,821
Administrative staff personnel	10	973,170	53,365	-	1,026,535	306,618	-	1,333,153
Non-instructional personnel	11	212,897	17,038	249,738	479,673	195,878	-	675,551
Total salaries	51	3,349,023	233,268	249,738	3,832,029	502,496	-	4,334,525
Operating expenses								
Payroll taxes and fringe benefits		755,842	52,646	56,363	864,851	113,409	-	978,260
Retirement		80,771	5,626	6,023	92,420	12,119	-	104,539
Contracted services - financial and benefit administrative		-	-	-	-	225,890	-	225,890
Marketing and recruitment		83,343	5,805	6,215	95,363	12,506	-	107,869
Insurance		26,232	1,827	1,956	30,015	99,962	-	129,977
Legal and professional		76,817	5,351	5,728	87,896	11,526	-	99,422
Equipment and furnishings		116,854	8,139	8,714	133,707	17,534	-	151,241
Building and land rent and lease		237,933	16,573	17,743	272,249	35,700	-	307,949
Repairs and maintenance		46,426	3,234	3,462	53,122	6,966	-	60,088
Building security and maintenance		153,511	10,692	11,447	175,650	23,035	-	198,685
Office expense		23,903	1,665	1,782	27,350	3,588	-	30,938
Staff development		173,306	12,071	12,924	198,301	26,003	-	224,304
Student services		120,833	105,656	-	226,489	-	-	226,489
Supplies and instructional materials		166,387	11,589	12,408	190,384	24,965	-	215,349
Food costs		-	-	371,300	371,300	-	-	371,300
Transportation service		112,456	7,749	-	120,205	-	-	120,205
Telephone and internet services		113,366	7,896	8,454	129,716	17,010	-	146,726
Utilities		161,944	11,280	12,076	185,300	24,298	-	209,598
Interest expense		748,005	52,100	55,779	855,884	112,233	-	968,117
Other purchased and professional services		30,473	2,108	786	33,367	1,582	-	34,949
Other expenses		53,757	3,744	4,009	61,510	8,066	18,560	88,136
Depreciation		501,949	34,962	37,431	574,342	75,313	-	649,655
Total operating expenses		3,784,108	360,713	634,600	4,779,421	851,705	18,560	5,649,686
Total expenses		\$ 7,133,131	\$ 593,981	\$ 884,338	\$ 8,611,450	\$ 1,354,201	\$ 18,560	\$ 9,984,211

The accompanying notes are an integral part of these financial statements.

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Statement of Functional Expenses
For the year ended June 30, 2022

		Program expenses				Supporting services	Total program expenses and supporting services
	No. of positions	Regular education	Special education	Food service	Total programs	Management & general	
Salaries							
Instructional personnel	26	\$ 1,885,323	\$ 142,134	\$ -	\$ 2,027,457	\$ -	\$ 2,027,457
Administrative staff personnel	8	806,679	44,354	-	851,033	254,169	1,105,202
Non-instructional personnel	11	165,909	13,298	207,933	387,140	152,685	539,825
Total salaries	45	2,857,911	199,786	207,933	3,265,630	406,854	3,672,484
Operating expenses							
Payroll taxes and fringe benefits		601,108	42,021	43,735	686,864	85,574	772,438
Retirement		62,719	4,384	4,563	71,666	8,930	80,596
Contracted services - financial and benefit administrative		-	-	-	-	224,985	224,985
Marketing and recruitment		59,976	4,193	4,364	68,533	8,537	77,070
Insurance		29,502	2,062	2,146	33,710	85,683	119,393
Legal and professional		91,069	6,366	6,626	104,061	12,965	117,026
Equipment and furnishings		78,703	5,502	5,726	89,931	11,204	101,135
Building and land rent and lease		21,867	1,529	1,591	24,987	3,113	28,100
Repairs and maintenance		16,618	1,162	1,209	18,989	2,366	21,355
Building security and maintenance		129,296	9,039	9,407	147,742	18,407	166,149
Office expense		9,333	652	679	10,664	1,329	11,993
Staff development		171,789	12,009	12,499	196,297	24,456	220,753
Student services		88,541	75,031	-	163,572	-	163,572
Supplies and instructional materials		100,598	7,032	7,319	114,949	14,322	129,271
Food costs		-	-	261,120	261,120	-	261,120
Transportation services		68,605	2,411	-	71,016	-	71,016
Telephone and internet services		92,067	6,436	6,698	105,201	13,107	118,308
Utilities		210,330	14,703	15,303	240,336	29,943	270,279
Interest expense		765,798	53,535	55,717	875,050	109,019	984,069
Other expenses		78,320	5,475	5,699	89,494	11,149	100,643
Depreciation		507,528	35,479	36,926	579,933	72,253	652,186
Total operating expenses		3,183,767	289,021	481,327	3,954,115	737,342	4,691,457
Total expenses		\$ 6,041,678	\$ 488,807	\$ 689,260	\$ 7,219,745	\$ 1,144,196	\$ 8,363,941

The accompanying notes are an integral part of these financial statements.

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**

Statements of Cash Flows

For the years ended June 30,

	2023	2022
Cash flows from operating activities		
Change in net assets	\$ 330,017	\$ 28,679
Adjustments to reconcile change in net assets to to net cash provided by operating activities		
Depreciation	649,655	652,186
Amortization of debt issuance costs	23,192	23,192
Amortization of operating lease right-to-use assets	314,669	-
Changes in operating assets and liabilities		
Grants and other receivables	(196,367)	(226,313)
Prepaid expenses	(6,823)	(5,458)
Security deposits	(25,000)	-
Accounts payable and accrued expenses	64,682	20,679
Accrued payroll and benefits	(16,345)	(118,500)
Accrued interest payable	-	(4,199)
Refundable advances	268,572	138,115
Current portion of operating lease liabilities	(314,669)	-
Net cash provided by operating activities	<u>1,091,583</u>	<u>508,381</u>
Cash flows from investing activities		
Acquisition of fixed assets	<u>(140,106)</u>	<u>(3,341,464)</u>
Net cash used in investing activities	<u>(140,106)</u>	<u>(3,341,464)</u>
Cash flows from financing activities		
Repayment of bonds payable	<u>(540,000)</u>	<u>(520,000)</u>
Net cash used in financing activities	<u>(540,000)</u>	<u>(520,000)</u>
Net change in cash, cash equivalents and restricted cash	411,477	(3,353,083)
Cash, cash equivalents and restricted cash - beginning of year	<u>6,307,687</u>	<u>9,660,770</u>
Cash, cash equivalents and restricted cash - end of year	<u><u>\$ 6,719,164</u></u>	<u><u>\$ 6,307,687</u></u>
Cash, cash equivalents and restricted cash as reported within the statements of financial position		
Cash and cash equivalents	\$ 4,573,969	\$ 4,262,564
Reserves	<u>2,145,195</u>	<u>2,045,123</u>
	<u><u>\$ 6,719,164</u></u>	<u><u>\$ 6,307,687</u></u>
Supplemental disclosure		
Cash paid for interest	<u><u>\$ 944,925</u></u>	<u><u>\$ 965,076</u></u>

The accompanying notes are an integral part of these financial statements.

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Notes to the Financial Statements
June 30, 2023 and 2022

Note 1 Organization

South Bronx Charter School for International Cultures & the Arts (the “School”), a 501(c) (3) tax-exempt organization, is a public charter school located in the Bronx, New York. The School opened in 2005 and through fiscal year 2018 operated classes from kindergarten to fifth grade. Sixth grade, seventh grade and eighth grade classes were added in fiscal year 2019, 2020 and 2021, respectively. In fiscal year 2023, the School added ninth grade. The School’s current charter renewal expires on June 30, 2027. The School provides scientifically research-proven standards-based educational programs, with an emphasis on international cultures, the arts, and mastery of a second language.

Friends of South Bronx Charter School for International Culture & the Arts, Inc. (the “Friends of SBCSICA”), is a non-profit organization, founded in October 2018 under Section 402 of the Not-for-Profit Corporate Law of the State of New York. Friends of SBCSICA is exempt from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code. Friends of SBCSICA is controlled by the School in its capacity as the sole member of Friends of SBCSICA. As of June 30, 2023, Friends of SBCSICA has no financial activity, and as a result, the two entities did not consolidate as of and for the years ended June 30, 2023 and 2022.

Note 2 Summary of significant accounting policies

Basis of presentation and use of estimates. The financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America (“U.S. GAAP”), which requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Cash and cash equivalents. The School considers all short-term, highly liquid investments, such as money market funds, to be cash equivalents.

Grants and other receivables. Grants and other receivables are recorded at net realizable value and do not bear interest. The allowance for doubtful accounts is the School’s best estimate of the amount of probable credit losses in existing receivables. Management determines the allowance based on historical write-off experience and reviews its allowance for doubtful accounts periodically. Past due balances are reviewed individually for collectability. Grants and other receivable amounted to \$931,649 and \$735,282 as of June 30, 2023 and 2022, respectively. There was no allowance recorded at June 30, 2023 and 2022, as all amounts are deemed collectible.

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Notes to the Financial Statements
June 30, 2023 and 2022

Note 2 Summary of significant accounting policies – (continued)

Financial statements presentation. The financial statements of the School have been prepared in accordance with U.S. generally accepted accounting principles ("US GAAP"), which require the School to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions. Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the School.

Net assets with donor restrictions. Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities.

Revenue recognition. The School recognizes revenue from the state and local governments based on the School's charter status and the number of students enrolled. Such revenue is recorded when services are performed, in accordance with the charter agreement. The New York State Department of Education mandates the rate per pupil. Such revenue is recognized ratably over the related school year in which it is earned.

Grant and contracts revenue. Grants and contracts revenue are recognized when qualifying expenditures are incurred and/or services are provided to the students during the applicable school year. Funds received in advance or any unspent funds for which qualifying expenditures have not been incurred are recorded as refundable advances. Any unspent amounts might be returned to the granting agency or the granting agency can approve that those amounts be applied to a future grant period.

Operating risk. The coronavirus outbreak may have an adverse effect on the results of operations. Given the uncertainty around the extent and timing of the potential future spread or mitigation of the coronavirus and around the imposition or relaxation of protective measure, the School cannot reasonably estimate the impact to future results of operations.

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**

Notes to the Financial Statements

June 30, 2023 and 2022

Note 2 Summary of significant accounting policies – (continued)

Property and equipment. Property and equipment are recorded at cost. Donated assets are capitalized at the estimated fair value at date of receipt. Maintenance and repairs are charged to expense as incurred; significant improvements are capitalized. The School capitalizes additions and significant improvements in excess of \$1,000. Depreciation is computed using the straight-line method over estimated useful lives of the respective asset. The estimated depreciable lives of the different classes of property are as follows:

<u>Asset</u>	<u>Useful Life</u>
Building	39 years
Furniture and fixtures	7 years
Computer, software and office equipment	3 years
Student transportation	3 years

Leases. As of July 1, 2022, the School adopted Accounting Standards Update (ASU) 2016-02, *Leases (Topic 842)*, which was amended in some respects by subsequent ASUs, collectively Accounting Standards Codification 842 (ASC 842), and supersedes existing lease guidance. The standard requires the School to record operating lease right-of-use assets and corresponding lease liabilities on the statement of financial position and disclose key quantitative and qualitative information about lease contracts.

Under ASC 842, the School determines if a contract is a leasing arrangement at inception. Operating lease right-of-use assets represent the right to control the use of an identified asset for the lease term and lease liabilities represent the obligation to make lease payments arising from the lease. Operating lease right-of-use assets and liabilities are recognized at the commencement date based on the present value of lease payments over the lease term. The School uses the risk-free rate of return. The School recognized operating lease expense for operating leases on a straight-line basis over the lease term.

The School leases high school space and various office equipment under non-cancelable operating leases. Leases with an initial term of 12 months or less are not recorded on the statement of financial position and are expensed on a straight-line basis.

Reserve contingency and escrow reserves. Reserve contingency and escrow reserves relate to reserve and escrow accounts that are required to be maintained by the School in accordance with the bond indenture and charter requirements.

Financing charge. Financing charges are amortized over the terms of the bonds and are reported net of accumulated amortization as of June 30, 2023 and 2022 in bonds payable, net, on the accompanying statements of financial position.

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**

Notes to the Financial Statements

June 30, 2023 and 2022

Note 2 Summary of significant accounting policies – (continued)

Refundable advances. Funds received in advance for which qualifying expenditures have not been incurred are reflected as refundable advances from state and local government grants in the accompanying statements of financial position.

Donated goods and services. The School receives donated services from unpaid volunteers. No amounts have been recognized in the accompanying statements of activities, since the services do not meet the specialized skill criteria for recognition under U.S. GAAP.

Income taxes. The School is tax-exempt under Section 501(c)(3) of the Internal Revenue Code (IRC) and has been classified as a publicly supported organization as described in IRC sections 509(A)(1) and 170(B)(1)(A)(II).

Accounting principles generally accepted in the United States of America require management to evaluate tax positions taken and recognize a tax liability (or asset) if the School has taken an uncertain position that more likely than not would not be sustained upon examination by taxing authorities. Management has analyzed the tax positions taken and has concluded that, as of June 30, 2023, there are no uncertain positions taken or expected to be taken that would require recognition or disclosure in the accompanying financial statements.

The School is no longer subject to income tax examination by federal, state or local tax authorities for years before June 30, 2020.

Recently adopted accounting pronouncements. In February 2016, the FASB issued ASU 2016-02, Leases (Topic 842) that requires a lessee to recognize on the statement of financial position a liability to make lease payments (lease liability) and a right-of-use asset representing its right to use the underlying asset for the lease term, regardless of classification of a lease as an operating or finance lease. The School adopted ASU 2016-02 on July 1, 2022, using the modified retrospective approach for operating leases, with a term greater than 12 months. The School also elected the package of practical expedients permitted under the new standard that allowed the School to carry forward historical lease classification for existing leases on the adoption date, and allowed the School not to assess whether an existing contract contains a lease or initial direct costs. As permitted by the guidance, prior comparative periods will not be adjusted under this method.

The adoption of this standard resulted in recognition of operating lease right-of-use assets in the amount of \$751,160 and lease liabilities in the amount of \$751,160 for operating leases on the statement of financial position as of July 1, 2022. There was no material impact on the statements of activities, statements of functional expenses or statements of cash flows.

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Notes to the Financial Statements
June 30, 2023 and 2022

Note 2 Summary of significant accounting policies – (continued)

Functional expenses. The costs of providing program and other activities have been summarized on a functional basis in the statements of activities. Accordingly, certain costs have been allocated among program services, and supporting services. Such allocations are determined by management on an equitable basis.

The expenses that are allocated include the following:

Salaries	Time and effort
Payroll taxes and fringe benefits	Time and effort
Contracted Services - financial and administrative	Direct allocation
Legal and professional	Time and effort
Insurance	Square footage
Repairs and maintenance	Time and effort

Note 3 Liquidity and availability

Financial assets available for general expenditures, that is, without donor or other restrictions limiting their use, within one year of June 30, are:

Financial assets:	2023	2022
Cash and cash equivalents	\$ 4,573,969	\$ 4,262,564
Grants and other receivables	931,649	735,282
Amount available for general expenditures within one year	<u>\$ 5,505,618</u>	<u>\$ 4,997,846</u>

Note 4 Reserves

Reserves as of June 30, are as follows:

	2023	2022
Interest reserve	\$ 422,317	\$ 397,767
Debt service reserve	1,621,430	1,569,707
Reserve - contingency	101,448	77,649
	<u>\$ 2,145,195</u>	<u>\$ 2,045,123</u>

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Notes to the Financial Statements
June 30, 2023 and 2022

Note 5 Property and equipment

Property and equipment consist of the following as of June 30:

	2023	2022
Furniture and fixtures	\$ 1,065,945	\$ 957,427
Student transportation	83,991	45,750
Computer equipment and software	2,046,020	1,935,459
Office equipment	253,453	196,404
Land	1,823,000	1,823,000
Building	18,057,399	18,057,399
Leasehold improvement	28,530	-
Construction in Progress	4,568,015	4,770,808
Total property and equipment	27,926,353	27,786,247
Less, accumulated depreciation	(7,145,296)	(6,495,641)
Property and equipment, net	<u>\$ 20,781,057</u>	<u>\$ 21,290,606</u>

The School has expended funds commencing in fiscal year 2020 in connection with plans to purchase land and construct a new building to expand its educational programs in the Bronx. These expenditures included consulting and other service costs to design a building, obtain necessary permits and manage the building project, a cash deposit for the land purchase (\$500,000) and payments for steel and other building materials (approximately \$2,200,000). Total expenditures relating to the project were included in construction in progress at June 30, 2023 and 2022. If the project were not to be completed, the deposit on the land would be fully refundable and management believes that costs incurred for the steel and other building materials could be recovered.

Note 6 Retirement plan

The School offers a 401(k) plan (the “Plan”) for substantially all of its qualifying employees. Employees are eligible for the Plan immediately upon employment. Participation in the Plan is voluntary. Employees can make pretax contributions up to a maximum of 100% of their annual compensation, up to IRS limits for each calendar year. The School matches an employee’s contribution up to 4% of the employee’s annual compensation. For the years ended June 30, 2023 and 2022, the School’s matching contribution was \$104,539 and \$80,596, respectively. Plan assets are held in a separate trust and are not included in the accompanying financial statements. All plan assets are held for the exclusive benefit of the Plan’s participants and beneficiaries.

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**

Notes to the Financial Statements

June 30, 2023 and 2022

Note 7 Accrued payroll and benefits

Accrued payroll and benefits consist of amounts earned by the staff during the school year but paid over the summer months. As of June 30, 2023 and 2022, accrued payroll amounted to \$413,037 and \$429,382, respectively.

Note 8 Bonds payable

On June 11, 2013, Build NYC Resource Corporation provided construction and permanent financing of \$22,270,000 through the issuance of \$21,650,000 in Tax-Exempt Revenue Bonds (the "Series 2013A Bonds"), bearing interest at 2.75% to 5% per annum, with principal due at varying amounts annually through maturity on April 15, 2043, and \$620,000 in Taxable Revenue Bonds bearing interest at 6% per annum which were repaid in varying amounts through maturity on April 15, 2017. The proceeds of the bonds were used to construct a five-story building in the Bronx, New York, to be used as classroom, cafeteria, kitchen, art, music room and administrative space.

Future minimum principal payments for the next five years and in the aggregate thereafter are as follow:

<u>Year Ending June 30,</u>	<u>Amount</u>
2024	\$ 560,000
2025	590,000
2026	615,000
2027	645,000
2028	680,000
Thereafter	15,390,000
Unamortized financing charge	(461,904)
	<u>\$ 18,018,096</u>

	<u>Amount</u>
Bonds payable - current	\$ 560,000
Bonds payable - long term, net	17,458,096
Total bonds payable, net	<u>\$ 18,018,096</u>

As of June 30, 2023 and 2022, the School was in compliance with all debt covenants pursuant to the bond agreement.

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**

Notes to the Financial Statements

June 30, 2023 and 2022

Note 9 Concentration of credit risk

The School maintains its cash in bank deposit accounts which, at times, may exceed federally insured limits. The School has not experienced any losses in such accounts. The management of the School believes it is not exposed to significant credit risk on cash and cash equivalents.

The School received approximately 82% and 81% of its operating revenue, which is subject to specific requirements, from per pupil funding from the New York City Department of Education during the years ended June 30, 2023 and 2022, respectively. Additionally, all of the School's grants receivable is due from the New York State Department of Education.

Note 10 Operating lease

The School entered into a lease agreement with Hutchinson River Education Foundation Inc., for its high school space in September 2022. The lease commenced on August 1, 2022 and expires on July 31, 2024, and requires a monthly payment of \$25,000.

The School also leases various office equipment under non-cancelable operating leases.

The School determines if an arrangement is a lease at the inception of a contract, and recognizes operating lease expense on a straight-line basis over the lease term. Leases with an initial term of twelve months or less are not recorded on the statement of financial position and are expensed on a straight-line basis.

Operating expenses for the leasing activity of the School as lessee for the year ended June 30, 2023 are as follows:

Lease type	
Operating lease costs	\$ 336,020
Short-term lease costs	32,949
	<u>\$ 368,969</u>

Total rent expense was \$368,969 and \$28,100 for the years ended June 30, 2023 and 2022, respectively, and is included in building and land rent and lease, and equipment and furnishings on the accompanying statements of functional expenses.

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Notes to the Financial Statements
June 30, 2023 and 2022

Note 10 Operating lease – (continued)

The aggregate future lease payments below summarize the remaining future undiscounted cash flows for operating leases as of June 30, 2023, and a reconciliation to operating lease liabilities reported on the statements of financial position:

2024	\$ 361,020
2025	86,020
2026	<u>4,485</u>
Total lease payments	451,525
Less interest	<u>(15,034)</u>
Present value of lease liabilities	<u><u>\$ 436,491</u></u>

Operating lease terms and discount rate at June 30, 2023 are as follows:

Weighted average remaining lease term (years)	1.78
Weighted average discount rate	2.84%

The following summarizes cash paid for operating lease liabilities and other non-cash information as of June 30, 2023:

Cash paid for amounts included in measurement of operating lease liabilities	\$ 336,020
Operating lease right-of-use assets obtained in exchange for operating lease obligations	\$ 751,160

Note 11 Contingency

The School participates in a number of federal and state programs. These programs require that the School comply with certain laws, regulations, contracts, and agreements applicable to the programs in which it participates. All funds expended in connection with government grants and contracts are subject to audit by government agencies. While the ultimate liability, if any, from such audits of government grants and contracts by government agencies is presently not determinable, it should not, in the opinion of the management, have a material effect on the financial position or results of operations. Accordingly, no provision for any such liability that may result has been made in the accompanying financial statements.

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Notes to the Financial Statements
June 30, 2023 and 2022

Note 12 Subsequent events

Management has evaluated subsequent events through October 30, 2023, the date that the financial statements were available to be issued. Based on this evaluation, management has determined that no subsequent events have occurred which require disclosure in the financial statements.

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Schedule of Debt Covenants
For the year ended June 30, 2023

Pursuant to the loan agreement, the School is required to comply with various debt covenants. The minimum requirement and actual results as of and for the year ended June 30, 2023 for each of the debt covenants are as follows:

	<u>Minimum Requirement</u>	<u>Actual</u>
Debt service coverage ratio	1.10	1.31
Days cash on hand	30	179
Net asset balance	\$ 998,421	\$ 9,085,523

The debt service coverage ratio is calculated as follows:

Increase in net assets	\$ 330,017	
Add back: Interest expense (excluding financing charges)	944,925	
Depreciation and amortization	672,847	
Net revenues available for debt service	<u>\$ 1,947,789</u>	
Debt service payments		
Interest expense	\$ 944,925	
Principal	540,000	
Total current debt service	<u>\$ 1,484,925</u>	
Net revenues available for debt service	<u>\$ 1,947,789</u>	
Total current debt service	<u>\$ 1,484,925</u>	= 1.31

The days cash on hand is calculated as follows:

Total expenses	\$ 9,984,211	
Less: Depreciation and amortization	(672,847)	
Net expenses	9,311,364	
Number of days	365	
Cash used per day	<u>\$ 25,511</u>	
Cash and cash equivalents at year end	<u>\$ 4,573,969</u>	
Cash used per day	<u>\$ 25,511</u>	= 179

The minimum net asset balance is calculated as follows:

Beginning net asset balance	\$ 8,755,506
Net surplus/(deficit)	330,017
Ending net asset balance	\$ 9,085,523
Estimated required fund balance	
Maximum annual debt service	\$ 1,484,925
Gross revenue	<u>10,314,228</u>
Percentage	14%
Requirement percentage	10%
Estimated required fund balance	\$ 998,421
Amount over to meet fund balance	\$ 8,087,102

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Schedule of Expenditures of Federal Awards
For the year ended June 30, 2023

Federal Grantor/Program or Cluster Title	Federal Assistance Listing Number	Pass-through Identifying Number	Passed Through to Subrecipients	Federal Expenditures
U.S. Department of Education				
<u>Pass-through New York State Education Department:</u>				
Title I Grants to Local Educational Agencies	84.010A	0021-23-4312	\$ -	\$ 246,550
Education Stabilization Fund:				
COVID-19 - Elementary and Secondary School Emergency Relief (ESSER2-CRRSA) Fund	84.425D	5891-021-4312	-	461,167
COVID-19 - Elementary and Secondary School Emergency Relief (ESSER3-ARP) Fund	84.425U	5880-021-4312	-	323,883
Total for program			-	785,050
Total U.S. Department of Education			-	1,031,600
U.S. Department of Agriculture				
<u>Pass-through New York State Education Department:</u>				
School Breakfast Program	10.553	320700860889	-	139,973
National School Lunch Program	10.555	320700860889	-	299,985
After School Snack Program	10.555	320700860889	-	60,130
Summer Food Service Program	10.559	320700860889	-	22,488
Total Child Nutrition Cluster			-	522,576
Total U.S. Department of Agriculture			-	522,576
Total Expenditures of Federal Awards			\$ -	\$ 1,554,176

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Note to Schedule of Expenditures of Federal Awards
For the year ended June 30, 2023

Note 1 Basis of Presentation

The accompanying schedule of expenditures of federal awards (the “Schedule”) includes the federal grant activity of South Bronx Charter School for International Cultures & the Arts for the year ended June 30, 2023. The information in this Schedule is presented in accordance with the requirements of Office of Management and Budget (OMB) Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (“Uniform Guidance”). Because the Schedule presents only a selected portion of the operations of South Bronx Charter School for International Cultures & the Arts, it is not intended to, and does not, present the financial position, changes in net position or cash flows of South Bronx Charter School for International Cultures & the Arts.

Note 2 Summary of Significant Accounting Policies

The accompanying schedule of expenditures of federal awards is presented using the accrual basis of accounting. The information in this Schedule is presented in accordance with the requirements of *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*. The amounts reported as expenditures in this Schedule may differ from certain financial reports submitted to federal funding agencies, due to those reports being submitted on either the cash or modified cash basis of accounting.

Note 3 Indirect Cost Rate

South Bronx Charter School for International Cultures & the Arts has elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.

Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

To the Board of Trustees of
South Bronx Charter School for International Cultures & the Arts

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of South Bronx Charter School for International Cultures & the Arts, which comprise the statement of financial position as of June 30, 2023, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 30, 2023.

Report on internal control over financial reporting

In planning and performing our audit of the financial statements, we considered South Bronx Charter School for International Cultures & the Arts' internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of South Bronx Charter School for International Cultures & the Arts' internal control. Accordingly, we do not express an opinion on the effectiveness of South Bronx Charter School for International Cultures & the Arts' internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on compliance and other matters

As part of obtaining reasonable assurance about whether South Bronx Charter School for International Cultures & the Arts' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

NChing LLP

New York, New York
October 30, 2023

Independent Auditor's Report on Compliance for Each Major Program and on Internal Control over Compliance Required by the Uniform Guidance

To the Board of Trustees of
South Bronx Charter School for International Cultures & the Arts

Report on compliance for each major federal program

Opinion on each major federal program

We have audited South Bronx Charter School for International Cultures & the Arts' compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of South Bronx Charter School for International Cultures & the Arts' major federal programs for the year ended June 30, 2023. South Bronx Charter School for International Cultures & the Arts' major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, South Bronx Charter School for International Cultures & the Arts complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

Basis for opinion on each major federal program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of South Bronx Charter School for International Cultures & the Arts and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of South Bronx Charter School for International Cultures & the Arts' compliance with the compliance requirements referred to above.

Responsibilities of management for compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to South Bronx Charter School for International Cultures & the Arts' federal programs.

Auditor's responsibilities for the audit of compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on South Bronx Charter School for International Cultures & the Arts' compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about South Bronx Charter School for International Cultures & the Arts' compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding South Bronx Charter School for International Cultures & the Arts' compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of South Bronx Charter School for International Cultures & the Arts' internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of South Bronx Charter School for International Cultures & the Arts' internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on internal control over compliance

A deficiency in *internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

NChing LLP

New York, New York
October 30, 2023

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Schedule of Findings and Questioned Costs
For the year ended June 30, 2023

Schedule I – Summary of auditor’s results

Financial statements

Type of report the auditors issued on whether the financial statements audited were prepared in accordance with GAAP:

Unmodified opinion

Internal control over financial reporting:

- Material weakness(es) identified?
- Significant deficiency(ies) identified that are not considered to be material weakness(es)?

___ yes X no

___ yes X none reported

Noncompliance material to financial statements noted?

___ yes X no

Federal awards

Internal control over major federal programs:

- Material weakness(es) identified?
- Significant deficiency(ies) identified that are not considered to be material weakness(es)?

___ yes X no

___ yes X none reported

Type of auditor’s report issued on compliance for major federal programs:

Unmodified opinion

Any audit findings disclosed that are required to be reported in accordance with Uniform Guidance under Section 2CFR200.516(a)

___ yes X no

Identification of major federal programs:

Federal Assistance

<u>Listing Number</u>	<u>Name of Federal Program or Cluster</u>
84.425D	COVID-19 - Elementary and Secondary School Emergency Relief (ESSER2-CRRSA) Fund
84.425U	COVID-19 - Elementary and Secondary School Emergency Relief (ESSER3-ARP) Fund

Dollar threshold used to distinguish between Type A and Type B programs:

\$750,000

Auditee qualified as low-risk auditee?

X yes ___ no

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Schedule of Findings and Questioned Costs
For the year ended June 30, 2023

Section II – Financial Statement Findings

None noted.

Section III – Federal Award Findings and Questioned Costs

None noted.

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Corrective Action Plan
For the year ended June 30, 2023

Corrective action plan is not applicable for the year ended June 30, 2023.

**SOUTH BRONX CHARTER SCHOOL FOR
INTERNATIONAL CULTURES & THE ARTS**
Summary Schedule of Prior Audit Findings
For the year ended June 30, 2023

There were no prior audit findings.

Disclosure of Financial Interest by a Current or Former Trustee
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Trustee Name:

Angie Gonzalez

Name of Charter School Education Corporation:

South Bronx Charter School for International Cultures and the Arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Chair

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

Agysae28@gmail.com

Home Telephone:

347-963-7670

Home Address:

780 Concourse VLG W, 19G, Bronx NY 10451



7/3/2023

Signature

Date

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- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Rosemarie Torres

Name of Charter School Education Corporation:

South Bronx Charter School of International Culture and the Arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

N/A

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

-
4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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Business Telephone:

N/A

Business Address:

N/A

E-mail Address:

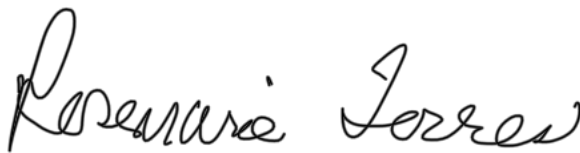
Moneytent@Aol.com

Home Telephone:

212-831-9369

Home Address:

35 East 106 Street, 4J, New York Ny 10029



7/2/2023

Signature

Date

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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Donald P. Mattson

Name of Charter School Education Corporation:

South Bronx Charter School for International Culture and the Arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Vice-chair of the Board of Trustees

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

retired

Business Address:

retired

E-mail Address:

dmattson1@optonline.net

Home Telephone:

(914) 472-8752

Home Address:

700 Scarsdale Avenue, Scarsdale, New York 10583

Signature

Date

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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Priscilla Ocasio

Name of Charter School Education Corporation:

South Bronx Charter School for International Cultures and The Arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).
Board chair, currently board member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

Business Address:

E-mail Address:

prescy7@aol.com

Home Telephone:

347-651-4095

Home Address:

181 East 161 Street apt. 2g, Bronx NY 10451



07/17/2023

Signature

Date

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- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Mariel Manon

Name of Charter School Education Corporation:

south bronx charter school for international cultures & the arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

Mother of a 3rd grade student

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

Business Address:

E-mail Address:

mariel3084@gmail.com

Home Telephone:

646-320-2432

Home Address:

626 trinity ave #3G bronx ny 10455



Signature

7/18/2023

Date

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- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name: ELVIRA BARONE

Name of Charter School Education Corporation:
South Bronx Charter School for International Culture and the Arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

chair, secretary

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

none

Business Address:

none

E-mail Address:

barone.elvira@gmail.com

Home Telephone:

646 235 9061

Home Address:

3320 Campbell Dr
BRONX, New York 10465

Elvira Barone

7-16-23

Signature

Date

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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Ana Melendez-Ocasio

Name of Charter School Education Corporation:

South Bronx Charter School for International Cultures and the Arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

**None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

347-593-3281

Business Address:

3339 Park Avenue Bronx NY 10456

E-mail Address:

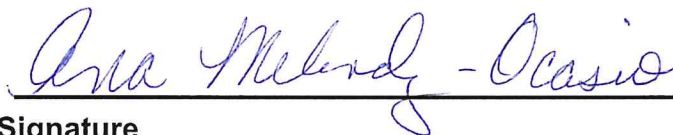
ana2interpret@yahoo.com

Home Telephone:

347-777-6996

Home Address:

3462 3rd Avenue Bronx NY 10456



Signature

7/14/2023

Date

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last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Perísida Rosa

Name of Charter School Education Corporation:

South Bronx Charter School for International Culture & Arts

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

929-228-6342

Business Address:

prasa@naicany.org

E-mail Address:

persirosa@gmail.com

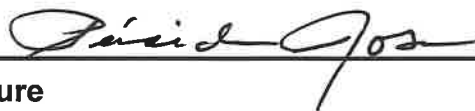
Home Telephone:

646-281-6653

Home Address:

245 E. 149 St. Apt 2A Bx NY 10451

Signature



Date

7/20/2023

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022



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Meeting of the Board of Trustees

Thursday, July 14, 2022

Agenda

- | | |
|--|------------------|
| 1. Welcome/Opening Remarks | Angie Gonzalez |
| 2. Roll Call | Elvira Barone |
| 3. Approval of Agenda | Angie Gonzalez |
| 4. Approval of Minutes (June 8, 2022) | Angie Gonzalez |
| 5. Executive Director Report | Evelyn Hey |
| 6. Operations Report | Evelyn Ramirez |
| 7. BoostED Finance Report | Paul Augello |
| 8. Committee Report | |
| a. Personnel Committee | Priscilla Ocasio |
| 9. New Business | Angie Gonzalez |
| 10. Old Business | Angie Gonzalez |
| 11. Adjournment | Angie Gonzalez |



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Board of Trustees Meeting

Thursday, July 14, 2022

Minutes

Welcome/Opening Remarks:

Donald Mattson called the meeting to order at 2:02 pm by welcoming the Board and attendees and providing opening remarks. Staff present were: Evelyn Hey, Elvira Maresca, Nick Marinacci, Evelyn Ramirez, and Stephany Cervantes. The guests present were: Paul Augello, John Potapchuk, and Rosemarie Torres.

Roll Call: Present were Board Trustees: Elvira Barone, Donald Mattson, and Priscilla Ocasio. Genna Fukuda, Angie Gonzalez, Mariel Manon were present via zoom.

Approval of Agenda:

Motion to approve the agenda by Ms. Barone, seconded by Ms. Gonzalez. Approved unanimously.

Approval of Minutes:

Motion to approve June 8, 2022 board minutes by Ms. Manon, seconded by Ms. Gonzalez. Approved unanimously.

Executive Director's Report:

Ms. Hey provided her report to the Board and answered questions from the Trustees.

- Recent reports show an 8% increase in bullying on a national level.
 - The school is looking for a guidance counselor
 - Work on incorporating anti-bullying activities and events for the students
 - Focus on positive rewards such as citizens of the month
- The school will continue to strengthen the mathematics programs
- Puerto Rico school is targeted to open on August 29, 2022. Ms. Hey will travel to Puerto Rico next week to meet with the Secretary of Education and address recruiting and various administrative matters
- School officials and the attorneys continue to discuss financing issues with Build NYC, the commitment to purchase land for the new building, and enrollment and various other matters
- The High School annex is set to open on the Monsignor Scanlan campus (formerly St. Helena's at 955 Hutchinson River Parkway in the Bronx)
 - Vision for the high school entails students completing the required high school credits by the third year to focus on college credits and internships.
 - Working on providing a regents diploma
 - Studio classes will be provided every day



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Motion to approve the Executive Director's Report by Ms. Ocasio, seconded by Ms. Fukuda.
Approved unanimously. (Executive Director's Report is attached)

Operations Report:

- Evelyn Ramirez explained the bill payments for the month.
 - Credit card statements were forwarded to Mr. Potapchuk and Ms. Fukuda.
 - Receipts are organized to be reviewed by Mr. Potapchuk and Ms. Fukuda.
 - Closing out the 21-22 school year
 - Krzysztof Wasko charge is for painting the classroom for the new building
 - Friends of organization will sign the one-year contract to lease the space in Scanlan
 - The following year, the space will relocate to the main building on the 4th floor
 - Contracts and agreements are being drafted.

Motion to approve the Operations Report by Ms. Gonzalez, seconded by Ms. Fukuda. Approved unanimously.

BoostED Finance Report:

- The BoostED team is currently working with Evelyn Ramirez on the closing of the year-end financial statements. As a result, a June 30, 2022 financial report is not yet available.
- Early preliminary numbers with recognition of appropriate adjustments to be made suggest that the School will remain in compliance with its debt covenants
 - Adjustments will include the recognition of additional ESSR funds on the grant side and reduction of certain excess expense reserves
 - The School only has recognized half of the ESSR budget
 - These funds are expected to be dispersed within the next two years
 - The budget that was approved in the last meeting was submitted to the trustees

Motion to approve the BoostEd Finance Report by Ms. Barone, seconded by Ms. Ocasio.
Approved unanimously.

Committee Reports:

Personnel Committee

Ms. Ocasio Committee Chair reported on the following:

- Held an emergency meeting to vote for the approval of Nick Marinacci for the middle school/high school principal position

Mr. Marinacci provided background information to the Board members at the meeting. He has been an educator for 26 years, is a former principal and has worked at the Department of Education. He briefly discussed plans for the curriculum at the high school.



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New Business:expected

A motion was made to purchase a van not exceeding \$50,000 to be used to transport food between the existing Bruckner facility and the new Monsignor Scanlan location. Motion by Ms. Gonzalez, seconded by Ms. Fukuda. Approved unanimously.

Adjournment:

Motion to adjourn by Ms. Gonzalez at 3:00 pm, seconded by Ms. Barone. Approved unanimously.



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Executive Director's Report July 11, 2022

Attendance for Academic Year - 93.31

Summer School:

Monday through Thursday from 8 am - 1pm

K- 6

1st - 9

2nd- 14

3rd- 18

4th- 14

5th- 13

6th- 17

7th- 8

Miscellaneous:

- Science test June 2, 2022, written test June 6, 2022, for students in 4th and 8th grade.
- Graduation of 8th grade took place at our school on June 22, 2022.
- Fifth grade stepping moving up ceremony to the 6th grade took place on June 21, 2022
- Kindergarten stepping up June 23, 2022

Human Resources:

New Hires:

- Nicholas Marinacci joined us as our Middle School/High School Principal
- Solimar Velez has joined us as an Instructional Coach
- Deanna Nieves will be joining us as Food Services Aide (Maria King's replacement)
- Jose Bueno will be joining us as Kitchen Prep/Driver

Off

Recruiting:

- Elementary School Positions we are actively recruiting for: Guidance Counselor, 5th Grade Spanish Teacher
- High School positions we are actively recruiting for: Social Studies, Math, Humanities, Science, Art and Spanish.

Miscellaneous:

- Staff Assignment Portion in EBOCES has been complete
- All SBCSICA Insurance renewals have been binded effective 7/1/2022. Invoices for all coverages have been submitted for payment
- Worker's Compensation and Disability Insurance coverages are in the process of being secured for our high school incubation space at Monsignor Scanlan School
- August 29th will be the HR Information Day during the Staff's Professional Development week. We will be hosting a representative from our 401K Plan to give a presentation and Q&A session. Our Health & Welfare Benefits Broker will also host a presentation and Q&A session

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- Completion of our Annual Reporting Package is in process. Email was sent to Board members to complete Board disclosure forms.

Preliminary testing results:

- June Instructional Report for ELA and Mathematics Test Results:
- Our 3rd grade students through the 8th grade have outperformed the City in ELA with scores above the 50%.
- In Mathematics, grades 3,4,5 and 8th outperformed the city. However, 6th and 7th grade did not. The June Instructional Report provides us the skills the students did well in and areas of improvement. The official city ranking report should be generated sometime in August.

New Construction:

- Con Edison has requested a transformer vault to be added to the plans. The placement will be determined by the MTA subway tunnel and Con Edison surveyor.

Puerto Rico:

- Ready to ship furniture for the school in Puerto Rico.
- Received donation of early childhood furniture from an early learning center housed in Monsignor Scanlan.
- Principal, Director of Operations, Instructional Coach and teachers will be hired within the next month.

High School:

- Monsignor Scanlan is presently doing all the necessary repairs and painting in order to be ready for the 2022/23 school year.
- Breakfast and lunch will be shuttled from the main building to Monsignor Scanlan.
- Shuttle bus route from the main building to Monsignor Scanlan will be established in August.

High School principal has interviewed for the following positions:

Mathematics - interviewed two people

Art - has interviewed 3 people

- Has created a 4-year academic program vision for the High School.
- Has developed two staffing options and how the corresponding day would be programmed.
- Working on the scheduling program
- Looking into additional CBOs and art partners.

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Meeting of the Board of Trustees

Tuesday, August 30, 2022

Agenda

- | | |
|---|------------------|
| 1. Welcome/Opening Remarks | Angie Gonzalez |
| 2. Roll Call | Elvira Barone |
| 3. Approval of Agenda | Angie Gonzalez |
| 4. Approval of Minutes (July 14, 2022) | Angie Gonzalez |
| 5. Executive Director Report | Evelyn Hey |
| 6. Operations Report | Evelyn Ramirez |
| 7. BoostED Finance Report | Paul Augello |
| 8. Committee Report | |
| a. Curriculum Committee | Donald Mattson |
| b. Development Committee | Elvira Barone |
| a. Personnel Committee | Priscilla Ocasio |
| 9. New Business | Angie Gonzalez |
| 10. Old Business | Angie Gonzalez |
| 11. Adjournment | Angie Gonzalez |



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Board of Trustees Meeting

Tuesday, August 30, 2022

Minutes

Welcome/Opening Remarks:

Donald Mattson called the meeting to order at 4:53 pm by welcoming the Board and attendees and providing opening remarks. Staff present were: Evelyn Hey, Elvira Maresca, Nick Marinacci, Evelyn Ramirez, Noel Kellier, and Stephany Cervantes. The guests present were: Paul Augello and John Potapchuk. The meeting was held at the Monsignor Scanlan School, which is the facility that will be used for the high school during the upcoming school year.

Roll Call: Present were Board Trustees: Elvira Barone, Angie Gonzalez, Donald Mattson, and Rosemarie Torres. Priscilla Ocasio was present via zoom. Genna Fukuda and Mariel Manon were absent.

Approval of Agenda:

Motion to approve the agenda by Ms. Torres, seconded by Ms. Barone. Approved unanimously.

Approval of Minutes:

Motion to approve July 14, 2022, board minutes by Mr. Mattson, seconded by Ms. Torres. Approved unanimously.

Executive Director's Report:

Ms. Hey provided her report to the Board and answered questions from the Trustees.

- Recruitment for students is ongoing.
 - Hired Vanguard mailing company to promote recruitment for the 9th grade.
 - The high school annex building will also house an 8th-grade accelerated program.
 - Ms. Barone suggested posting ads in a local Bronx newspaper.
- The school will be starting an extended after-school program.
 - Ten students from each grade will be selected on a first-come, first-serve basis.
 - The program will provide snack and homework assistance for the first half.
 - The last half of the program will offer clubs and activities for the students.
 - This program will be conducted by supporting staff.
- The after-school academic program will start in October
 - This hour and the 45-minute program will be for students who need extra academic support.
 - Teachers will teach this program.
- Puerto Rico
 - The bureaucracy continues to present itself to be a challenge.



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- The targeted location for the school does not have a working kitchen so a new site must be secured.
- The charter for the school in Puerto Rico School was signed on August 2
- The possible date of opening is September 21, 2022
 - Staff and teachers have been hired and trained.

Motion to approve the Executive Director's Report by Ms. Barone, seconded by Ms. Torres.

Approved unanimously. (Executive Director's Report is attached)

Operations Report:

- Evelyn Ramirez explained the bill payments for the month.
 - Credit card statements were forwarded to Mr. Potapchuk and Ms. Fukuda.
 - Receipts are organized to be reviewed by Mr. Potapchuk and Ms. Fukuda.
 - Many of the past month's payments are yearly renewals.
 - Payments to MC2 Bienestar relate to professional development for Puerto Rico.
 - A code has been initiated in the general ledger system to identify Puerto Rico-related expenses for possible future reimbursement.
 - Supplies and resources for the year are almost complete.

Motion to approve the Operations Report by Mr. Mattson, seconded by Ms. Torres. Approved unanimously.

BoostED Finance Report:

- The BoostED team has distributed preliminary year-end Financial results.
- Based on preliminary results, the School complies with its debt covenants; the debt coverage ratio appears to be 1.11 to 1
- ESSER 2 and American Recovery Plan Esser 3 Funds are available for use in future years.
- Expecting a million dollars in facility supplement money If the transfer of Bruckner facility to Friends of SBCSICA is approved by BuildNYC.
- Audited financial statements for the year ended June 30, 2022, must be filed by the end of October.

Motion to approve the BoostEd Finance Report by Ms. Torres, seconded by Mr. Mattson.

Approved unanimously.

Committee Reports:

Development Committee

Ms. Barone, Committee Chair, reported on the following:

- The School may seek assistance from a lobbyist to secure the BuildNYC approval for the asset transfer.

Motion to approve the Development Committee Report by Ms. Torres, seconded by Mr. Mattson.

Approved unanimously.



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Adjournment:

Motion to adjourn by Ms. Barone at 5:51 pm, seconded by Ms. Torres. Approved unanimously.



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Executive Director's Report August 30, 2022

Elementary School Principal's Report:

1. Professional development with emphasis on the Next Generation Standards, Supporting English Language Learners, Orientation to the R.T.I. Intervention, Policies and Procedures, Dual Language Congruency Revisited, and Authentic Assessments.
2. Introduction to RULER approach to social emotional learning and the Book of the Month, to help students develop empathy, talk about their feelings and identify with others.
3. Introduce the Teacher Self-Reflection Document which includes setting goals, looking at student data, and targeting professional learning. Plan to meet with the pedagogical staff 3 times a year.
4. Interview different candidates for first grade, fifth grade and guidance counselors.
5. August 25th-Kindergarten Parent Orientation.
6. Possible collaboration with Teachers College to support students with behavioral needs.
7. Update the Family Handbook and other documents.
8. Work on the Professional Development Calendar.

MS/HS Principal's Report:

6-12 Principal Report:

1. Professional development with staff has focused on standards-based instruction, standards aligned reading strategies, social emotional learning activities, and the student handbook
2. Have partnered with Manhattan Theater Club for high school theater - students who elect to take drama will engage in playwriting residencies in which teaching artists prepare students to see a play; then go see a play at Manhattan Theater Club, and then they spend six weeks writing original plays which will then be performed by professional actors.
3. Very preliminary - arts showcase early December in which we see student written plays, musical performances, and a student art showcase.

4. Parent orientation for both middle and high school families taking place on August 31/ September 1
5. Purchasing long term career planning software aligned with literacy development; helps students match career interest with literacy growth and helps them fill gaps. Goal will be for students to leave high school with a full career plan. (also contains financial literacy and social emotional learning modules). Teachers being trained at the first PD session on 9/23.

Human Resources Report

1. Worker's Compensation and Disability Insurance for the High School has been added onto the School's Insurance
2. Updated labor law posters have been ordered and received for both locations
3. Automobile insurance for the newly purchased kitchen van has been added to the School's insurance and the driver (Jose Bueno) and John Varas have been added as additional drivers
4. The School Bus has been serviced and DOT inspected (we passed) and is ready for the new school year
5. Teacher increases have been processed and will be reflected in paychecks dated 9/9/2022
6. HR New Hire Orientation will be held on 8/29 - Representatives from our 401K Plan and Health & Welfare Benefits are scheduled to present to the staff

Recruitment Update

High School New Hires

- Christopher Miller-Mosher - Humanities Teacher
- Alex Paniagua - Math Teacher
- Mohit Shah - Science Teacher
- Roberto Gorbea - Spanish Teacher
- John Mejias - Arts Teacher

Elementary School New Hires

- Nicolette Pirozzi - School Guidance Counselor
- Cherokis Pereyra-Grade 5 Bilingual Teacher
- Wesley Williams - Social Studies

Positions Pending

Elementary School

- 1st Grade Teacher

Middle School

- Math Teacher

New Construction:

Waiting for Build NYC to respond to a letter sent on July 28, 2022 concerning the transfer of assets.

Spoke to Gus, property owner on August 26, 2022, about the delay in financing.

High School Facility:

- The High School annex at Monsignor Scanlan has been updated...WIFI, printer, staff lounge, principal's office and classrooms. The lease is being reviewed by me and an attorney.
- The COO is still outstanding. In the event that the COO is not available the school will need to relocate to the 4th floor of the main building.
- Recruitment through VanGuard has been set up.

Puerto Rico:

- Professional Development took place from August 15th through September 2, 2022

The following personnel has been hired:

- Principal
- Operations Manager
- Instructional Coach
- 4 out of the 6 classroom teachers have been hired.
- 1 Art teacher
- 1 School Aide

Positions still outstanding:

- 2 English dominant teachers
- Building janitor - will be provided by the PARDOE
- Security company - will be provided by the PARDOE

Location is still pending because of the Board of Health requirements of a cooking kitchen, student cafeteria and a pantry. La Casa Dominicana did not have the space to accommodate Food Services requirements.

Presently, provided a letter to the YMCA with the intent to incubate for a year at their facility. The PRIDE will be providing us an MOU for the use of a DOE school that has been closed. The school will require a lot of TLC.

Container containing furniture and materials has arrived and the moving company is waiting for delivery instructions and date.



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Board of Trustees Meeting
Thursday, September 22, 2022

Minutes

Welcome/Opening Remarks:

Angie Gonzalez called the meeting to order at 4:03 pm by welcoming the Board and attendees and providing opening remarks. Staff present were: Evelyn Hey, Elvira Maresca, Nick Marinacci, Evelyn Ramirez, Noel Kellier, and Stephany Cervantes. The guests present were: Paul Augello and John Potapchuk.

Roll Call: Present were Board Trustees: Elvira Barone, Angie Gonzalez, Mariel Manon, Donald Mattson, and Rosemarie Torres. Genna Fukuda was present via zoom. Priscilla Ocasio was absent.

Approval of Agenda:

Motion to approve the agenda by Ms. Torres, seconded by Ms. Manon, approved unanimously.

Approval of Minutes:

Motion to approve August 30, 2022, board minutes by Ms. Barone, seconded by Ms. Torres, approved unanimously.

Executive Director's Report:

Ms. Hey provided her report to the Board and answered questions from the Trustees.

- The current enrollment is 465—fifty-nine students are at the High School annex.
- Advertisements promote registration for Kindergarten through ninth grade.
 - Throughout the borough of the Bronx, there has been a decline in enrollment.
 - Enrollment numbers have decreased due to moving out of state, and other schools.
 - Location is a concern for enrollment. Families are concerned about the future movement of the high school location.
 - Many students currently enrolled are English Language Learners (ELL)
 - Testing exemptions have been adjusted for ELL students
- Future high school students do not apply to zone schools. It has been changed to zone preferences.
 - 3-5% of students do not get matched with any twelve of their high school zone selections.
 - DOE has not released any timelines for high school testing and application.
- Build NYC will vote in November on whether to move forward with the transfer of the current School building to the Friends of the entity as long as the majority of current bondholders agree. This will allow for the receipt of facility fees from the state.



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- The School has already received approvals for the transfer from the state attorney general and the NYC Department of Education..
- Projecting opening up the high school in August 2024.
- SISCA agreed to the original 16-month contract for the construction

Motion to approve the Executive Director's Report by Ms. Barone, seconded by Ms. Manon.

Approved unanimously. (Executive Director's Report is attached)

Operations Report:

- Evelyn Ramirez explained the bill payments for the month.
- Credit card statements were forwarded to Mr. Potapchuk and Ms. Fukuda.
- Receipts are organized to be reviewed by Mr. Potapchuk and Ms. Fukuda.
 - Preparing for the audit.
 - Paperwork has been exchanged to provide the auditors with information to begin the audit.
 - Angie Gonzalez was provided with a fraud risk questionnaire for completion.
 - American Express charges are high due to the high school start-up costs at the Monsignor Scanlan location..
 - For any bills that do not charge an interest fee.
- Evelyn Ramirez will take lead on the Amazon Smile account

Motion to approve the Operations Report by Ms. Barone, seconded by Ms. Manon. Approved unanimously.

BoostED Finance Report:

Sent the August reports based on the projected enrollment of 500 students.

- September numbers will change to reflect the current enrollment before closing.
- At the October meeting, the client certificate needs to be signed to acknowledge that the school is in compliance with its covenants.

Motion to approve the BoostEd Finance Report by Mr. Mattson, seconded by Ms. Baron.

Approved unanimously.

New Business

Motion to allow board participants to join virtually, as long as a quorum is reached in person, for various reasons that are defined as acceptable by Mr. Mattson, seconded by Ms. Torres.

Approved unanimously.

Old Business

Motion to accept the new dates for the BOT monthly meeting by Ms. Manon, seconded by Ms. Torres. Approved unanimously

Adjournment:



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Motion to adjourn by Ms. Barone at 5:14 pm, seconded by Ms. Torres. Approved unanimously.



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Executive Director's Report

September 2022

Elementary School Principal's Report:

- Enrollment 465 and still registering
- Guidance Counselor, SETSS and Speech teacher are starting to see the students according to their IEPs mandates.
- We are identifying and administrating the NYSITELL examination to identify language proficiency for all new admits.
- Curriculum Night for all grades has been scheduled.
- Teacher meetings have been scheduled to set goals for the school year
- The Building Response Team (BRT) has met.
- Two Fire Drills were conducted.
- Grade meetings were conducted with teachers

Middle School/High School Principal's Report

- Great start in a temporary location; teachers, students and all staff have stayed focused on the work
- HS student schedule allows for PE for 9th grade 3 hours per week and 8th grade 2 hours per week, along with extra Regent's prep for both HS and 8th grade students
- HS staff being trained on Career Planning software this week; provides literacy assessment as well as career interest inventory
- New student started this Monday; up to a high school register of 36 with 8th grade at 24 for 60 total at Scanlan as of Monday 9/19

Human Resource's Report

- Our Elementary School, Middle School and High School are fully staffed
- The BRT/Safety Team had their 1st meeting on Thursday, 9/15. We will be meeting monthly
- The School's Broker will begin shopping for insurance renewal quotes for our upcoming open enrollment in November
- The School's 2021 Plan year 5500's have been filed and the School's plan is in 100% compliance with IRS Regulations
- A team building event was held at Bowlerland for the staff. It was a great afternoon of team building, interaction, and fun.

Facility Report: Monsignor Scanlan

- Presently we are on the 4th floor of Monsignor Scanlan until the LNO is received from the building department. Linda Velez, expeditor is working diligently to push the paperwork so that the LNO can be issued.
- Our space is fully equipped with - WIFI, smartboards, warmer, refrigerator, staff lounge etc.

New Construction:

- Bob, attorney and Brian Colon, Baird Underwriter had a preliminary call with Build NYC last Friday. Brian did a superb job of focusing the group on the real issue-that the transfer of title will improve the credit and the majority of the bondholders will likely consent. If obtained, BNYC will likely agree to amendments of the Bond documents to effectuate the change. They warned that Bond counsel will charge for a new closing (which was expected to be the case) BNYC would not receive approval from their Board until November 22, 2022 which is the next Board meeting.
- I've attached the latest update on the GC's contract and other construction updates.

Puerto Rico – Escuela Alianza para Culturas Internacionales y la Artes

- We are still pushing forward with Puerto Rico. I met with the Director of the Charter School office in Puerto Rico on Thursday to do a walkthrough of the YMCA facility where we would like to open our school. After touring the site, she informed me that the Secretary of Education would have the final word. Except that I would need to meet with the person in-charge of school calendars to discuss how I would make up the days to meet the required 180 instructional days. We have decided to extend instruction to Saturdays through the month of April. Meeting had been scheduled for Monday, September 19, 2022, but with the hurricane they will need to reschedule.



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Board of Trustees Meeting

Monday, October 24, 2022

Minutes

Welcome/Opening Remarks:

Angie Gonzalez called the meeting to order at 5:14 pm by welcoming the Board and attendees and providing opening remarks. Staff present were: Evelyn Hey, Elvira Maresca, Nick Marinacci, Evelyn Ramirez, Noel Kellier, and Stephany Cervantes. The guests present were: John Potapchuk via zoom.

Roll Call: Present were Board Trustees: Angie Gonzalez, Donald Mattson, and Rosemarie Torres. Genna Fukuda, Mariel Manon, and Priscila Ocasio were present via zoom. Elvira Barone was absent.

Approval of Agenda:

Motion to approve the agenda by Mr. Mattson, seconded by Ms. Torres, approved unanimously.

Approval of Minutes:

Motion to approve September 22, 2022, board minutes by Ms. Torres, seconded by Ms. Manon, approved unanimously.

Executive Director's Report:

Ms. Hey provided her report to the Board and answered questions from the Trustees.

- The current enrollment is 490.
 - Students from asylum families have been allowed to enroll in the school.
 - Students were given school essentials (uniforms, backpacks, school supplies, etc.)
- On November 22, the Build NYC Board is expected to vote on approving the transfer of the Bruckner facility assets to the Friends of SBCSICA.
- Payments to Strategic Development Group (Christian Bastardi's firm) have been put on pause until the building project resumes.

Motion to approve the Executive Director's Report by Ms. Torres, seconded by Mr. Mattson.

Approved unanimously. (Executive Director's Report is attached)

Operations Report:

- Evelyn Ramirez explained the bill payments for the month.
 - Credit card statements were forwarded to Mr. Potapchuk and Ms. Fukuda.
 - Receipts are organized to be reviewed by Mr. Potapchuk and Ms. Fukuda.
 - The Hudson River Education Foundation is the rent for the high school annex location.
 - The bill included August, September, and October and the deposit to the location.



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- Auditors came to the school on Friday, October 16, 2022
 - Collected all the financial information
 - Collected selected students' portfolios and staff information from the director of human resources for audit verification purposes.
- The audit report draft will be ready within the week and must be submitted by November 1, 2022.

Motion to approve the Operations Report by Ms. Manon, seconded by Mr. Mattson. Approved unanimously.

BoostED Finance Report:

The first three months of financial report reflected results for the first three months of the fiscal year through September 2022

- Comparing the actual amount to the budget amount
 - Revenue was below budget due to differences in enrollment
 - Budget based on 491 students
 - The number of enrolled students on October 1st was 450.
 - Revenue shortfall was more than offset by lower actual salaries and benefits as compared to budget due to the timing of open positions.
 - The School maintains about \$ 5.3 million dollars of unrestricted cash

Motion to approve the BoostEd Finance Report by Ms. Fukuda, seconded by Ms. Torres. Approved unanimously.

New Business

- Video has been created to play through the local channels
- Three Open house dates have been set for the high school annex.
 - November 7, November 16, and December 7
- Common online application will be open by November 7, 2022
- Citywide high school applications are due December 1, 2022
- Bronx Times has been printing advertisement flyers every Friday

Motion to go into Executive Session at 6:20 pm by Mr. Mattson, seconded by Ms. Torres. Approved unanimously.

Adjournment:

Motion to adjourn by Mr. Mattson at 6:08 pm, seconded by Ms. Torres. Approved unanimously.



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Executive Director's Report **November 2022**

Elementary Principal Report:

- Enrollment - 481
- Attendance - 89%
- Parent Teacher Conferences were a great success on November 14th.
The teachers will continue to meet with parents who were not able to attend the Parent Conferences.
- The Extended Day After School, Academic After School and Chess and Music programs continue to be a success.
- Continue to meet with the MTSS Team biweekly with classroom teachers and focus on planning and analyzing data to look at trends and patterns that are happening within vertical and grade level, subgroups, and school-level achievement.
- Met with Mr. Richard Trauner to discuss educational strategies for the Special Education Learners.
- The Parent Coordinator distributed 100 turkeys for Thanksgiving.

Middle/ High School Report:

- Two open houses held; next in December
- First trimester ending December 2; students will earn credits and earn honor roll etc...
- Dance studio starting December 5; we are also adding another section for the music studio due to high demand
- After school programs will start week of Dec 5, 2022

Human Resources Report:

- 2023 insurance renewal proposals have been received and are being reviewed
- Benefits open enrollment will take place the week of December 19th. An in person open enrollment session will be hosted on 12/16 with our broker.
- New Hires:
 - Adrian Rodriguez started on 11/21 as our new High School Spanish Teacher
 - Jahaira Vega will start with us on 11/28 as a new Teacher Assistant
 - Ashley Lora will start with us on 12/7 as our new Middle School Math Teacher

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- An updated Covid-19 Policy with the most current CDC & State guidelines was distributed to staff

Build NYC Update:

Ana Makogon, Project Manager, Compliance for EDC, visited our school on November 11th at 9am a requirement before the transfer of assets to the Friends of. She was very impressed, took pictures and notes. On November 22, 2022 she presented to the Board of Directors of BUILD NYC. Everything went smoothly, with no questions, concerns, comments or oppositions. The resolution to transfer assets to the Friends of was unanimously approved. Investors will now need to provide final approval.

Lease Assistance:

A letter and a lease will be presented to the DOE Charter School office this week.

Property acquisition:

This topic will be discussed at length during the board meeting,

Puerto Rico Update:

The Secretary of Education conversation on November 14, 2022 was positive.

Other Initiatives:

- Conversation with George Filippidis, Trustee of the Masonic Hall & Home on November 18th was followed with an email about the possibilities of leasing space at the New Rochelle College Campus.
- Would like to consider opening a charter school in Buffalo. In the process of gathering more information.

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Board of Trustees Meeting

Tuesday, November 29, 2022

Minutes

Welcome/Opening Remarks:

Angie Gonzalez called the meeting to order at 5:06 pm by welcoming the Board and attendees and providing opening remarks. Staff present were: Evelyn Hey, Elvira Maresca, Nick Marinacci, Evelyn Ramirez, Noel Kellier, and Stephany Cervantes. The guests present were: Paul Augello and John Potapchuk.

Roll Call: Present were Board Trustees: Elvira Barone, Angie Gonzalez, Donald Mattson, Mariel Manon, and Rosemarie Torres. Priscila Ocasio and Genna Fukuda were absent.

Approval of Agenda:

Motion to approve the agenda by Mr. Mattson, seconded by Ms. Torres, approved unanimously.

Approval of Minutes:

Motion to approve October 24, 2022, board minutes by Ms. Manon, seconded by Ms. Torres, approved unanimously.

Executive Director's Report:

Ms. Hey provided her report to the Board and answered questions from the Trustees.

- School attendance was 89% during the past month and has been negatively affected due to multiple factors.
 - A high number of sicknesses.
 - Students from asylum families have mandatory appointments within school hours.
 - Trying to normalize attendance policies with the community.
 - The school will send out reminders and thorough explanations of the attendance policies.
- The school will work on creating more positive incentives to promote higher attendance.
 - Direct focus promoting to the parents and families.
 - Displaying a perfect attendance bulletin board.
 - Acknowledge and celebrate students with attendance improvements.
- Elementary school, Middle School, and High School attendance is counted cumulatively.
 - Attendance dates in the future will be categorized based on grades.
- Department of Education is providing coverage for Uber service for the students and their parents from Queens due to the lack of bus transportation.
- High school open houses have resulted in low turnout
 - Considering doing virtual open houses



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Motion to approve the Executive Director's Report by Ms. Barone, seconded by Mr. Torres.
Approved unanimously. (Executive Director's Report is attached)

Operations Report:

- Evelyn Ramirez explained the bill payments for the month.
 - Credit card statements were forwarded to Mr. Potapchuk and Ms. Fukuda.
 - Receipts are organized to be reviewed by Mr. Potapchuk and Ms. Fukuda.
 - EnrollHand is working to elevate higher in the search results using keywords.
 - Two storage companies and FedEx get charged to the Chase credit card

Motion to approve the Operations Report by Mr. Mattson, seconded by Ms. Manon. Approved unanimously.

BoostED Finance Report:

- Revenue was below budget due to differences in enrollment
 - The number of enrolled students on October 1st was 450.
 - Interest rates are up, and receiving more on the cash reserve
- Legal expenses and fees are higher due to the charter revision and legal fees associated with the facility transfer and potential lease assistance payments.
- Paul Augello will prepare a budget amendment within the next couple of months
- The year-end audit report and quarterly reports have been reported to the trustees in compliance with the loan agreement..

Motion to approve the BoostEd Finance Report by Ms. Manon, seconded by Ms. Barone.
Approved unanimously.

Motion to go into Executive Session at 5:46 pm by Mr. Mattson, seconded by Ms. Torres.
Approved unanimously.

Executive Session:

During the Executive Session, the Board discussed various matters relating to the high school building project, the Puerto Rico school initiative and employee bonuses and unanimously acted on the following resolutions:

- Approved Christmas bonuses for each employee based on tenure in accordance with a schedule prepared by Mr. Potapchuk
- Approved School management's decision to move forward with the purchase of land at 2500 Park Avenue, Bronx, NY, subject to negotiations and resolution of open items with the current owner of the land.

Adjournment:

Motion to adjourn by Ms. Barone at 6:47pm, seconded by Ms. Torres. Approved unanimously.



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Executive Director's Report **November 2022**

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The teachers will continue to meet with parents who were not able to attend the Parent Conferences.
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Lease Assistance:

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Property acquisition:

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Puerto Rico Update:

The Secretary of Education conversation on November 14, 2022 was positive.

Other Initiatives:

- Conversation with George Filippidis, Trustee of the Masonic Hall & Home on November 18th was followed with an email about the possibilities of leasing space at the New Rochelle College Campus.
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Board of Trustees Meeting
Thursday, December 15, 2022

Minutes

Welcome/Opening Remarks:

Angie Gonzalez called the meeting to order at 5:24 pm by welcoming the Board and attendees and providing opening remarks. Staff present were: Evelyn Hey, Elvira Maresca, Nick Marinacci, Evelyn Ramirez, Noel Kellier, and Stephany Cervantes. The guests present were: Paul Augello.

Roll Call: Present were Board Trustees: Elvira Barone, Angie Gonzalez, Donald Mattson, and Rosemarie Torres. Priscila Ocasio and Mariel Manon via zoom. Genna Fukuda was absent.

Approval of Agenda:

Motion to approve the agenda by Ms. Barone, seconded by Mr. Mattson, approved unanimously.

Approval of Minutes:

Motion to approve November 29, 2022, board minutes by Ms. Torres, seconded by Ms. Manon, approved unanimously.

Executive Director's Report:

Ms. Hey provided her report to the Board and answered questions from the Trustees.

- Currently scouting a site in New Rochelle to expand.
 - Working on solidifying the space before submitting a letter of intent
 - Confirming property found has a certificate of occupancy for a school
 - The per pupil budget is \$18,000 within the area
 - Poverty in New Rochelle is 55%
 - 14% of English Language Learners in the city
 - 45% of the demographic in the city is Hispanic.
 - Planning to meet the mayor of New Rochelle to work on opening a new charter.
- Students' attendance at the elementary school has increased
 - Continuing to work on acclimating the students into the school.
- Will be meeting with the building owner to discuss the lease agreement.
 - Working on receiving back facility supplement from 2020 - 2021 to follow through with the purchase.
 - The owner proposes charging an 8% interest rate on a seller financing loan for 65% of the purchase price with a payment for 35% of the purchase price at closing
 - The federal rates have increased
 - Striving for a closing in the second quarter of 2023

Motion to approve the Executive Director's Report by Ms. Barone, seconded by Mr. Torres. Approved unanimously. (Executive Director's Report is attached)



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Operations Report:

- Evelyn Ramirez explained the bill payments for the month.
 - Credit card statements were forwarded to Mr. Potapchuk and Ms. Fukuda.
 - Receipts are organized to be reviewed by Mr. Potapchuk and Ms. Fukuda.
 - January bills will be processed later due to closing out the accounts for the year.

Motion to approve the Operations Report by Mr. Mattson, seconded by Ms. Torres. Approved unanimously.

BoostED Finance Report:

- In process of amending the budget for 2022 - 2023
- Enrollment has increased to 473 billable students
 - Still falls beneath the budgeted number, but has gained more funding through the special education programs
 - Increase students of special education
 - School gets reimbursed for providing particular services
 - Money sitting in the bank can increase due to the high-interest rate
 - Still waiting for the expansion Grant, estimated at \$200,000.
 - Foodservice / Phone and Date services have increased
 - Carmen Aquino, the parent coordinator, worked on several donations for the students and families.

Motion to approve the BoostEd Finance Report by Ms. Manon, seconded by Ms. Ocasio. Approved unanimously.

New Business

Motion to approve the Board of Trustees 2023 meeting dates by Ms. Torres, seconded by Mr. Mattson. Approved unanimously.

Adjournment:

Motion to adjourn by Ms. Barone at 6:11 pm, seconded by Ms. Torres. Approved unanimously.



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Executive Director's Report

December 2022

Elementary Principal Report:

Enrollment: 483

Attendance: 91%

- Work on different attendance incentives to improve student's daily attendance and punctuality.
- Develop a Progress Report for the mid check point between the November Report and the March Report Card. The progress report will be distributed in January.
- Continue with formal and informal observations to determine multiple ways to improve instruction for all students.
- The Extended Day After School, Academic After School, Chess and Music programs continue to be a success.
- Continue to meet with the MTSS Team biweekly with classroom teachers and focus on planning and analyzing data to look at trends and patterns that are happening within vertical and grade level, subgroups, and school-level achievement.
- Planning for an ELA and a Math simulation during the month of January.
- Planning for the second Benchmark for the i-Ready.
- The Parent Coordinator is having a Holiday Toy Drive.
- The New York Yankees donated 50 Family tickets for a Winter Wonderland-Family Experience at Yankee Stadium. Children need to be accompanied with their parents and will be able to select a toy.
- Planning a series of parent workshops to improve student's independent reading skills

MS/HS Principal's Report:

Attendance:

- Attendance 93% at high school annex
- After school programs starting this week (Dec 11)
- Added additional music and art studios and started dance studio
- Manhattan Theater Club professional actors presenting student plays 12/15
- Mock testing happening schoolwide in January for exams grades 3-8; will do mock Regents in February

Human Resources:

- Open Enrollment will begin 12/16 through 12/22. The School will be maintaining the same providers for Medical (Emblem Health), Dental (Delta Dental), Vision (VSP) and Life Insurance (Sun Life)
- Premium rates for Dental and Vision remained “flat” with no increase. There was a 12% increase in the medical
- An Attendance Policy was drafted and distributed to all employees
- An updated COVID-19 Policy was also drafted and distributed to all employees
- Modou Jallow has been hired as our new Middle School Math Teacher. His start date is 1/5/2023
- We are actively recruiting for a 5th grade teacher and 1st grade teacher
- Our bus will be serviced during the holiday break and prepared to pass for our 6-month DOT inspection in February

Students in Temporary Housing:

Kindergarten - 6
First grade - 6
Second grade - 4
Third grade - 5
Fourth grade - 9
Fifth grade - 6
Sixth grade - 5
Seventh grade - 8
Eighth grade - 5
Ninth grade - 1
Total of 55 students

New Rochelle Campus:

Visited this amazing campus on Thursday, December 8, 2022. There are three buildings - one for the elementary, middle school and another houses the cafeteria. The kitchen is a full-service cooking kitchen that is located across the street from the elementary and diagonal from the middle school building. The elementary school building is composed of many small offices that would need to be redesigned to accommodate classroom space. There is a possibility to have 18 classrooms with many small spaces for small group instruction, related services and administrative offices. Next meeting will be scheduled for the coming week.

Building Acquisition:

Update will be provided during the meeting.

Rental Reimbursement:

Lease and lease memo will be submitted to the DOE by the end of the week for owed rental reimbursement.

Public Hearing:

A virtual public hearing will take place today Wednesday, December 14, 2022, at 5:30. The public hearing is to announce the 5-year renewal for our school.

The following people have requested speaking time:

Evelyn Hey, Executive Director

Angie Gonzalez, BOT Chairperson

Nick Marinacci, HS Principal

Keith Szczepanski, Music Director

Alexandra Cruz, ELA teacher

Ruthy De Jesus, 9th grader

Kayla Henriquez, 9th grader

Alex DeJesus, parent

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Board of Trustees Meeting

Thursday, January 19, 2022

Minutes

Welcome/Opening Remarks:

Donald Mattson called the meeting to order at 4:51 pm by welcoming the Board and attendees and providing opening remarks. Staff present were: Evelyn Hey, Elvira Maresca, Nick Marinacci, Evelyn Ramirez, Noel Kellier, and Stephany Cervantes. The guest present was Paul Augello.

Roll Call: Present were Board Trustees: Elvira Barone, Angie Gonzalez, Donald Mattson, Mariel Manon, Priscila Ocasio and Rosemarie Torres. Genna Fukuda was absent.

Approval of Agenda:

Motion to approve the agenda by Ms. Torres, seconded by Ms. Manon, was approved unanimously.

Approval of Minutes:

Motion to approve December 15, 2022, board minutes by Ms. Barone, seconded by Ms. Torres, approved unanimously.

Executive Director's Report:

Ms. Hey provided her report to the Board and answered questions from the Trustees.

- A mock test for ELA and Math has been conducted.
 - Contracted with a company that combined the last four years of exams to create a new one.
 - There should be no concerns about the new standards being applied to the exams.
 - The individual hired to create the Mock exam will be grading the math portion and will provide a spreadsheet with the scores of the students itemized.
 - The teachers will score the writing portions of the exam during a professional development day.
 - If a parent wants a student to opt out of testing, the parent must write a letter to the principal first, which will result in a meeting.
 - If students opt out of testing, their progress will be measured through student portfolios and I-ready assessments.
 - Schools replicate testing environments, such as no time limit on the state exams.
 - New students have been provided exams in their preferred language to practice.
- High school/Middle School has been moved to the 4th floor at 915 Hutchinson River Parkway.
 - Agreements have been made to rent the space and sign a lease until 2024
 - The loudspeaker has been disabled on the floor



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- The floor has been dedicated solely to the school.
- Students will have access to the cafeteria.
- A month-free rent was provided in compensation for annex decoration.
- An office will be created for the principal.
- Continuing to work on visual improvements of the space
- Open House was facilitated by student ambassadors for potential students.
- Negotiations are ongoing for a potential HS facility.
 - Executive Director will go through a walkthrough with staff members to assess the space and potential.
- Attendance still needs to be addressed with families that relocate and students leaving without informing the school.

Motion to approve the Executive Director's Report by Ms. Ocasio, seconded by Mr. Torres.

Approved unanimously. (Executive Director's Report is attached)

Operations Report:

- Evelyn Ramirez explained the bill payments for the month.
 - Credit card statements were forwarded to Mr. Potapchuk and Ms. Fukuda.
 - Receipts are organized to be reviewed by Mr. Potapchuk and Ms. Fukuda.
 - Some invoices are from the fixing at the annex location.
 - Evelyn Ramirez's payments are reimbursement from school purchases
 - The American Express account was used for the employees' gift card bonuses
 - The bill for the architecture was from September and November

Motion to approve the Operations Report by Ms. Manon, seconded by Ms. Barone and approved unanimously.

BoostED Finance Report:

- Rolling out a budget amendment for the rest of the year
 - Reviewed what the models looked like
 - Looking to see if the land can be purchased
 - Going to build out an additional rental space going out for a few more years
- Inquiring information about opening up a saving account with Metropolitan Commercial Bank
 - The organization is 23 years old and was founded in Manhattan
 - A saving account has a rate of 4.1%
- We are also gathering information on Economic Recovery Credit (ERC). It is a credit available to an organization that paid qualified wages within the last 2-3 years.

Motion to approve the BoostEd Finance Report by Ms. Manon, seconded by Ms. Torres and approved unanimously.

Adjournment:

Motion to adjourn by Ms. Torres at 6:14 pm, seconded by Ms. Barone, approved unanimously.



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Executive Director's Report: January 2023

Enrollment: 480

Attendance: Elementary - 89%

Middle School/High School - 93%

Elementary School Report - Elvira Maresca

- Continue working with attendance incentives to improve students' daily attendance and punctuality.
- The abbreviated renewal visit took place on Friday, January 13, 2023. The following educators were part of the visit - Ms. Erin Cochran, I. A. Senior Executive Director, Ms. Karen Thompson, Director of Special Education Services, and Ms. Garcia, CSE 1 Psychologist. These visitors seemed impressed by our collaborative school culture, the tone of our school, the environment, and instructional practices.
- The Extended Day After School, Academic After School, Chess and Music programs continue to be a success.
- Continue to meet with the MTSS Team biweekly with classroom teachers. Focus on RTI planning for Tier 1, Tier 2, and Tier 3 students and look at trends and patterns that are happening within vertical and grade level subgroups, as well as school-level achievement.
- Students will take a mock ELA and a Math mock BTests during the month of January.

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Middle School/High School Report: Nick Marinacci

- High school successfully relocated from Annex building at 955 Hutchinson River Parkway to 4th floor of Msgr. Scanlan
- High school students presented to students from a K-8 Charter school in recruitment effort
- Mock ELA / Math testing in grades 6-8 in January
- Progress reports going out on January 26, 2023, so students have time to improve their grades before the end of the trimester in March

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Human Resource:

- Open enrollment was successfully completed on 12/31/2022. Health and Welfare benefits are in place for all employees who opted for coverage.
- Mandatory harassment training will begin for all staff and certificates of completion will be placed in employee files once training is complete.
- Recruitment:
 - Monique Lewis - 5th grade teacher started 1/5
 - Mario Hernandez - 5th grade bilingual teacher started 1/5
 - Marie-Anne Pierresaint - Middle School Math Teacher will start 2/1
 - Position for a part-time ESL teacher has been posted
 - Flavio Silva has been selected as our substitute music teacher and will start on January 30, 2023
 - Recruiting for a 1st grade teacher
- W2's are in the process of being generated for distribution to staff
- 5500 401K questionnaire has been submitted for 2022

Update on Monsignor Scanlan:

On December 30, 2022 I sent a letter to Joe Solimine Sr. informing him that we had decided to vacate the premises since the renewal of the LNO had been denied and there was no way of knowing when approval would be granted. The letter set the tone for the conversations that would occur between us. Joe responded a few days later and wanted to have a meeting with me and Christopher Gallagher, the Board Chair of Monsignor Scanlan. In the interim, Joe called me several times to talk about two rooms that they had updated on the fourth floor in anticipation of our conversation. We had a three-way phone conversation with Christopher Gallagher, Nick, HS Principal, Joe and myself. This time the tone of the conversation was different. They agreed to address all our concerns and make all the necessary accommodations that we originally had spoken about. I requested that we meet at 164 Bruckner Blvd. on Tuesday, January 3 at 9:30 am. Having a point of reference and understanding our standards was important. They were pleasantly surprised and understood our expectations. We met for an hour, and they were given a tour of the building. After our meeting at 164 Bruckner, we met at Monsignor Scanlan and took a tour of the fourth floor. We were able to identify all the outstanding issues and they agreed to resolve all of them. In addition, they provided us with a month's free rent so we could update the area and perform all the necessary repairs.

Renewal Visit:

The abbreviated renewal visit took place on Friday, January 13, 2023. Erin Cochran, Karyn Thompson, Senior Director for Special Education Services-Charter Schools and Alba Garcia, CSE 1 psychologist. The meeting went well...a zoom meeting with the Leadership Team will be set up by next week.

521 Bergen Avenue:

The Executive Director, Mr. Kim, Eugene Dafni, Property Manager, William Korchak, Broker and Ellen Herman, met at 164 Bruckner Blvd to discuss the viability of moving into 521 Bergen Avenue during the fall of 2024. It was a very successful meeting since they understood that the rental price per square foot was what would determine our ability to lease the property. The building on Bergen Avenue has 55,000 square feet which is more than what we need but would be ideal since then we could spread out and set up all the required classes and electives. Mr. Kim asked that I come up with a price that I could afford for the entire space. Will be doing a walk through with Stephen Grasso on Thursday, January 26, 2023 at 10 am.

Donations:

Donations of non-perishable food from NAICA. Carmen Aquino with the guidance of Evelyn Ramirez and Elvira Maresca will distribute merchandise to families in need.

Rental Reimbursement:

A letter was sent to the DOE on Friday, December 30, 2022. In the letter we informed Erin Cochran of the series of events going back to 2018 that led up to where we are at now. Hope to hear back soon.

New Rochelle initiative:

A tentative meeting has been scheduled for January 25, 2023

Property Acquisition status:

Still in negotiations... An appraisal of the property is being conducted in order to determine present pricing.



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Board of Trustees Meeting

Thursday, February 16, 2023

Minutes

Welcome/Opening Remarks:

Angie Gonzalez called the meeting to order at 4:45 pm by welcoming the Board and attendees and providing opening remarks. Staff present were: Evelyn Hey, Elvira Maresca, Nick Marinacci, Evelyn Ramirez, Noel Kellier, and Stephany Cervantes. The guests present were John Potapchuk and Paul Augello.

Roll Call: Present were Board Trustees: Elvira Barone, Angie Gonzalez, Donald Mattson, Priscila Ocasio and Rosemarie Torres. Genna Fukuda and Mariel Manon were absent.

Approval of Agenda:

Motion to approve the agenda by Ms. Torres, seconded by Mr. Mattson, was approved unanimously.

Approval of Minutes:

Motion to approve January 19, 2023 board minutes by Ms. Torres, seconded by Ms. Ocasio, approved unanimously.

Executive Director's Report:

Ms. Hey provided her report to the Board and answered questions from the Trustees.

- Student enrollment is at 471
 - Pupil service is still waiting to receive letters from students that relocated before removing them from the school roster.
 - Families from the asylums have been relocated to other locations.
 - Enrollment and attendance continue to be a struggle. School populations have been going down statewide.
- Contemplating opening up a charter school in the city
- Middle School and High School Annex are working on promoting activities for students
 - Starting a memory book committee for the 8th graders
 - Formalizing clubs for the students
 - Students are all provided with laptops with the full online health class
- Land at 2500 Park Avenue will be reappraised to determine that fair market value equals or exceeds the proposed purchase price..
 - Friends of SBCSICA will enter into a Fourth Amendment to the Purchase Agreement for the property which involves Seller financing of the land purchase but might still consider a refinancing of all debt.
 - Searching for loans through a municipal bond to receive lower interest rates compared to borrowing from the owner.



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- Must schedule the school on the calendar of EDC
 - Next application date is due by April 4th to be considered for the June board meeting
 - If approved by the board meeting then the mayor has to sign off to sell the bonds
 - If all goes well, it is predicted to have the closing in August
- To close on the transfer of ownership of the property, the School still needs to obtain the facility money from the prior years.
- The wire of the payment for the first two months of extension fees will be sent to the owner of the property and chair of the Friends of organization, Shamika will sign
- There is a clause written in the contract for the purchase of the property such that the agreement could be terminated if the facility money is not received by the School by September 1, 2023..
- The School is considering using property at 528 Bergen Avenue which may be available until the School constructs its own building. There two potential plans have been drawn, one with a gymnasium and one without.
 - Potentially have 18 classrooms for grade 6 through 1; may be available to open in September 2023.

Motion to approve the Executive Director's Report by Ms.Barone, seconded by Mr. Torres.

Approved unanimously. (Executive Director's Report is attached)

Operations Report:

- Evelyn Ramirez explained the bill payments for the month.
 - Credit card statements were forwarded to Mr. Potapchuk and Ms. Fukuda.
 - Receipts are organized to be reviewed by Mr. Potapchuk and Ms. Fukuda.
 - Monthly payment have been paid for Mt Senior Scanland
 - Deposit has been made for Club Getaway, 8th grade senior trips in Connecticut
 - Will be going for three days and two night
 - Deposit has been made for Villa Barone for prom
 - Fundraisers are still being done for senior dues

Motion to approve the Operations Report by Ms. Torres, seconded by Mr. Mattson and approved unanimously.

BoostED Finance Report:

- Saving account has been set up with Metropolitan Commercial Bank
 - Transferred \$3 million out of Signature Bank and into Metropolitan savings account with interest rate at 4.35%
- Highlights of the budget amendment have been shared
 - There was a reduction in budgeted revenue side due to the known differences in billable students



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- Conservative approach has been applied to the anticipated facility supplement in the amended budget
- Took down the allotment of the Care's Act money
- Majority of cost savings in the amended budget results from the updates on the staffing model

Motion to approve the budget amendment for the fiscal year of 2022 - 2023 by Ms. Barone, seconded by Ms. Ocasio. Approved unanimously.

Motion to approve the BoostEd Finance Report by Ms. Ocasio, seconded by Mr. Mattson and approved unanimously.

New Business:

- Review the committee members
 - Finance/Audit Committee
 - Chaired by Rosemarie Torres
 - Members: Donald Mattson, Genna Fukuda, John Potapchuk (advisor)
 - Nominating/By-Laws Committee
 - Chaired by Priscilla Ocasio
 - Members: Angie Gonzalez, Rosemarie Torres
 - School Environment /Curriculum & Instruction Committee
 - Chaired by Donald Mattson
 - Members: Elvira Barone, Angie Gonzalez
 - Personnel/Grievance
 - Chaired by Priscilla Ocasio
 - Members: Elvira Barone, Donald Mattson
 - Development Committee
 - Chaired by Elvira Barone
 - Members: Angie Gonzalez, Donald Mattson

Motion to accept the updated board committees Ms. Ocasio, seconded by Mr. Mattson and approved unanimously.

- Potential Nomination for an additional member for the board
 - Maria T. Bosa's resume was shared
 - The nominating committee shared the interview feedback

Motion to nominate Maria T. Bosa to become a member of the school board by Ms. Ocasio, seconded by Ms. Barone and approved unanimously.

Adjournment:

Motion to adjourn by Ms. Ocasio at 6:10 pm, seconded by Ms. Torres, approved unanimously.



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Executive Director's Report: February 2023

Enrollment: 470

Attendance: Elementary - 92%
MS/HS - 93%

Elementary School Principal:

- Progress Reports were distributed to the students in grades K-5. The progress reports will assist parents to better understand their child's academic performance.
- NYS ELA and NYS Math simulations were held for the students in grades 3-8. The results were shared and discussed with the teachers. The students who are pushable and/or slipable were discussed in order to develop an action plan.
- New teachers were assigned buddy teachers and did intervisitations to view best instructional practices in the workshop model for ELA and Math.

M/S and H/S Principal:

- All students received progress reports on the last Friday in January, 6 weeks before the end of the marking period.
- We established a parent conference system at the Annex where parents can sign up for slots to meet with teachers well in advance of parent teacher conferences. So far nearly 40% of parents have already signed up!
- A group of student leaders suggested a Black History Month essay contest; submissions are due February 17
- We met with 8th grade parents remaining at 164 Bruckner and will move all 8th grade students over to the Annex on 3/17 so the 8th grade can be together for all events and the students can have a more seamless transition into high school.

Human Resources:

New Hires:

- Marie-Anne Pierresaint started on 2/1 as our new Middle School Math Teacher
- Raviyn Canteen started on 2/6 as our new 1st Grade Teacher
- Ja-Zhyoun Laing will start with us on 2/27 as our new MS Social Studies teacher

Miscellaneous:

- State Mandated Harassment Training will begin this month for all staff

- CPR Training for selected staff will take place on March 3, 2023
- The School Employee Handbook will be updated this year. It is currently under review for changes and additions which will need to be made.
- Hyatt Regency in Greenwich, Ct., has been secured as the venue for our Board Retreat which will be held on June 2-4, 2023. Updates will be sent periodically concerning rooming accommodations etc.

Monsignor Scanlan:

Our annex on the 4th floor of Monsignor Scanlan has been set up and looks great. I will try to provide a video of the before and after.

New Rochelle Campus:

I have repeatedly reached out to George Fillippidis and have not heard back from him.

2500 Park Avenue:

Appraisal: Arthur Hutton from A. Hutton & Company has been contracted to do a valuation of 2500 park Avenue in the Bronx. He has asked for a list of all pre-construction permits and the cost to date. Additionally, they also asked for a copy of the purchase agreement. All the requested information has been provided. Awaiting results of the appraisal.

Steel status: I have reached out to Dan Tomai for assistance in providing a contact who would be interested in purchasing our steel. Information and pictures on the steel were forwarded last week. Waiting to hear back from him.

Property Acquisition: The executed Term Sheet and Fourth Amendment were delivered to the owner's counsel last week. The attorney acknowledged receipt and will have the owner execute but will not release until the required payments are made. Payment will be delivered by the end of this week.

512 Bergen Avenue: Stephen Grasso has built out the Bergen Avenue property based on what I requested. A meeting will be scheduled within the next couple of weeks to discuss the plans and next steps.

Learn more at sbcsica.org or check us out at twitter.com/sbcsica or
facebook.com/sbcsica.



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Meeting of the Board of Trustees

Friday, March 24, 2023

Agenda

- | | |
|---|------------------|
| 1. Welcome/Opening Remarks | Angie Gonzalez |
| 2. Roll Call | Elvira Barone |
| 3. Approval of Agenda | Angie Gonzalez |
| 4. Approval of Minutes (February 16, 2023) | Angie Gonzalez |
| 5. Executive Director Report | Evelyn Hey |
| 6. Operations Report | Evelyn Ramirez |
| 7. BoostED Finance Report | Paul Augello |
| 8. Committee Report | |
| a. Finance/Audit Committee | Rosemarie Torres |
| b. Nominating/By-Laws Committee | Priscilla Ocasio |
| c. Curriculum Committee | Donald Mattson |
| d. Development Committee | Elvira Barone |
| e. Personnel Committee | Priscilla Ocasio |
| 9. New Business | Angie Gonzalez |
| 10. Old Business | Angie Gonzalez |
| 11. Adjournment | Angie Gonzalez |



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Board of Trustees Meeting

Friday, March 24, 2023

Minutes

Welcome/Opening Remarks:

Angie Gonzalez called the meeting to order at 4:55 pm by welcoming the Board and attendees and providing opening remarks. Staff present were: Evelyn Hey, Elvira Maresca, Nick Marinacci, Evelyn Ramirez, Noel Kellier, and Stephany Cervantes. The guests present via Zoom were John Potapchuk and Paul Augello.

Roll Call: Present were Board Trustees: Angie Gonzalez, Donald Mattson, Mariel Manon, and Rosemarie Torres. Elvira Barone, Priscila Ocasio, Genna Fukuda were absent.

Approval of Agenda:

Motion to approve the agenda by Mr. Mattson, seconded by Mr. Mattson, was approved unanimously.

Approval of Minutes:

Motion to approve February 16, 2023 board minutes by Ms. Torres, seconded by Ms. Manon, approved unanimously.

Executive Director's Report:

Ms. Hey provided her report to the Board and answered questions from the Trustees.

- Student enrollment is at 471
 - Pupil service is still waiting to receive letters from students that relocated before removing them from the school roster.
 - Families from the asylums have been relocated to other locations.
 - Enrollment and attendance continue to be a struggle. School populations have been going down statewide.
- Ms. Hey will be meeting with the Senior Leadership regarding the school renewal and changing the renewal term from 3 years to 5 years.
- The employee manual is going to be revised.
 - Further discussion will be held during a personnel committee meeting
- Instructional Leader Evaluation Instrument form was used for the principal mid-year review.
 - Elementary school principal Elvira Maresca and Middle School/ High School principal Nick Marinacci have completed the mid-year review
- Receiving a \$160,000 grant for the summer.
 - Includes all services that students need.

Motion to approve the Executive Director's Report by Ms. Torres, seconded by Mr. Mattson
Approved unanimously. (Executive Director's Report is attached)



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Operations Report:

- Evelyn Ramirez explained the bill payments for the month.
 - Credit card statements are organized for review by Mr. Potapchuk and Ms. Fukuda.
 - Receipts are organized to be reviewed by Mr. Potapchuk and Ms. Fukuda.

Motion to approve the Operations Report by Ms. Manon, seconded by Ms. Torres and approved unanimously.

BoostED Finance Report:

- Updated financial reports were sent that are compared to the adopted, amended budget.
 - The Finance team continues to monitor results relative to the School's debt coverage requirement.
- Additional analysis from Metropolitan Bank with more information in regards to the account that was opened
 - The School recently transferred \$3.0 million of cash from Signature Bank to the Ultra Insured Money Market account at Metropolitan Bank
 - For every \$248,000 that is invested in the money market account, it is stored in a separate FDIC-insured bank
 - The rate has increased by 4.9% which means the school will receive 4.65% of interest on the money.
- Will still maintain a relationship with Signature Bank.
 - Will continue transferring money over to the Metropolitan Bank.

Motion to approve the BoostEd Finance Report by Mr. Torres, seconded by Mr. Manon and approved unanimously.

Curriculum Report:

- Met with administration and reviewed the three factors of data
 - Mock exam data, DRA, and I-Ready data have been used to track students' progress.

New Business:

- Resolution was made to approve the submission of an application to Build NYC for the refinancing of the School's existing bonds to refinance the current bonds of the school
 - Include the new property in the refinancing plan
 - Proceeds of a bond financing will be used to (i) refinance the 2013 Bonds, purchase the property at 2510 Park Avenue, (iii) obtain reimbursement for planning and preliminary costs associated with the new middle/high school building project and (iv) pay for bond issuance costs.



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Motion to approve the resolution to refinance the current bonds of the school by Mr. Torres, seconded by Mr. Manon and approved unanimously.

It was noted that a recent appraisal of the property at 2510 Park Avenue indicates that the current fair market value of the property exceeds the purchase price.

Adjournment:

Motion to adjourn by Ms. Manon at 5:22 pm, seconded by Mr. Mattson, approved unanimously.



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Executive Director's Report
March 2023

Enrollment: 471

Attendance: Elementary -90%

Middle/High School-91.4%

Elvira Maresca - Elementary School Report

- Parent Teacher Conferences were a great success on March 15th^h.
The teachers will continue to meet with parents who were not able to attend the Parent conferences.
- Professional development for ELA with Grades 3 and 4 with Ms. Deborah Vila Tricomi, Consultant.
- Professional development for literacy with grades K-1 with Ms. Sonia Menendez
- Students have been assigned targeted groups to maximize their academic needs.
- The second Benchmark for the i-Ready was administered for grades K-5

Nick Marinacci - Middle/High School Report

- Our art studio class went to the Met to have one of their art magazines "installed" at the Met library
- All 8th grade students in the HS Annex as of 3/17. We are providing those students with an additional 3 classes per week to help them accelerate.
- We began a career development program in the high school using a curriculum developed by the American School counselor association and career/literacy software called "Beable" for all students
- We have launched our student government, an 8th grade Memory Book committee, a Tech squad and student led book clubs during the day and are launching an after school art club and an after school soccer club in April

Human Resources:

- Actively recruiting for a 2nd grade substitute teacher, ESL Teacher and Kindergarten Teacher.
- Research has begun on different venues of recruitment for the school going forward. I will be reaching out to schools in the hopes of establishing a relationship with their career development office. The Schools in mind are Hostos, Monroe, Lehman & Mercy.
- The New York City Charter School Center Job Board is also a prospective recruitment tool.
- The SBCSICA Employee Handbook will be reviewed and discussed with the Executive Director for revisions, updates and re-release.

- School policies will also be discussed with the Executive Director for revisions, updates and re-release.
- Annual Sexual/Harassment training for all staff will start in April.
- CPR Training was conducted and the selected staff were certified/recertified for training.

Principals Mid Year Review:

Mid-Year Review of both Principals was conducted using an Instructional Leader Evaluation Instrument that promoted self reflection and next steps.

Appraisal of 2500 Park Avenue:

The appraisal came in at \$11.2 million dollars. I have attached the appraisal report.

Renewal Update:

A zoom meeting to talk about our renewal was set up by the DOE authorizer on March 7, 2023. Angie Gonzalez, BOT chair, Nicholas Marinacci, MS/HS Principal, Elvira Maresca, Elementary Principal, Azizi Madramootoo, Assistant principal and myself were present. We had difficulty entering the zoom meeting and when we did the voices were fragmented and the faces were faded. We had to reconnect and once in the meeting was rushed and uncomfortable.. In the conversation, Erin Cochran, Director of the Charter School Office, started by saying that the school was in a financial deficit. I asked that she repeat the information because my first thought was that she was reading someone else's report. She continued by saying that we had a slight improvement in our SWD numbers which in reality went from 6% to 11.4%. Additionally, she commented that we had not reached our enrollment target and for that reason we were receiving a 3 year renewal. At the end of the meeting, I informed Ms. Cochran that I was shocked with the 3 year renewal and that the school was going to appeal the decision especially since I knew that we were not in a fiscal deficit. Once I got off the zoom I spoke to Paul who informed me that the information was incorrect. Paul forwarded his response and the audit reports which in turn I sent to Ms. Cochran.. She immediately responded by apologizing for having provided the wrong information. Later that afternoon, after consulting with Angie Gonzalez, I had sent an email to Ms. Cochran informing her that the school was appealing and that we wanted a meeting with the Senior Leadership. After a few days Ms. Cochran acknowledged receipt of the email and informed me that the Senior Leadership was willing to meet. I anticipate a meeting will be set up for early next week. I have attached the documents that I received. In the meantime, I am preparing the response.

Fund Raising:

A concert at El Museo del Barrio is being organized for Saturday, June 24, 2023. Spoken to the Museum and the artist and have started to coordinate all the pieces. We anticipate doing a cocktail reception for VIPs before the concert.

Steel purchase:

This matter is still outstanding however, we have requested additional documents.

512 Bergen Avenue:

Design review of 512 Bergen Avenue was conducted with the owner's representatives . Changes are being made and will be available for the BOT's review at the April meeting. Negotiations on lease price will be taking place next week with ownership.

New Rochelle Campus:

We have been in communication and hopefully a meeting will be scheduled soon.

Summer Boost:

Application has been submitted.

Employment Retention Credit Program:

A zoom meeting with Joel Taveras, Jackie Goins, Paul Aguella, Ingrid Casio and myself was set up to discuss our eligibility for the Employment Retention Credit Program. This program will allow us to receive government aid which was part of the March 2020 legislation of the American Rescue Plan Act that revised the original ERC Program included in the CARES act of May 2021, where an employer had to choose between Paycheck Protection Program (PPP) and ERC. The 2021 legislation expanded and enlarged the ERC program and also allows eligible employers to benefit from both or either PPP and ERC. Many people do not realize that they can now use PPP and ERC. If we qualify for the program we would be receiving \$12,000-\$15,000 per person employed during the period of February 2, 2020 to February 2, 2021. We would receive 80% and Bottom Line Savings, the company doing all the filing, would receive 20%. The money received would be unrestricted.

Status Report on refinancing and transfer of property:

SBCSICA has been pursuing the transfer of the existing school building (164 Bruckner Blvd.) to the Friends of SBCSICA, Inc. Authorization for the transfer has been obtained from the NY Attorney General (Charities Bureau) and Build NYC Resource Corporation (Build NYC). Build NYC issued a Series 2013 Bonds which financed the construction of the school building. Build NYC bond counsel has reviewed the proposed transfer and despite agreeing that the transfer will not impair the rights of the existing bondholders of the Series 2013 Bonds, has determined that the Series 2013 Bonds must be reissued-in essence, Build NYC and the School will need to pursue a new bond closing.

The Friends, on behalf of the School, has also entered into a contract to purchase the vacant land at 2510 Park Avenue for the future home of the Schools middle and high school grades. During the last two years, interest rates and construction costs have risen to a point that construction of a new building at this time is essentially beyond the schools financial resources . In order to retain the Friends right to purchase the Park Avenue property, earlier this year (as of January 1, 2023) the Friends entered into an amendment to the existing purchase contract allowing the purchase of the property either with seller financing (on or before July 31, 2023) or bond financing (on or before September 1, 2023). The School' Executive Director, working with

the School's investment banker (Robert W. Baird & Co./Inc) have determined that Friends (and the School) should apply to Build NYC to refund (or refinance) the existing Series 2013 Bonds. As part of the refunding, the application will include a request for (i) \$9,8 million in proceeds to purchase the Park Avenue property and (ii) approximately \$5 million in reimbursement to the School for monies already advanced on behalf of Friends for the construction project at Park Avenue. The current balance of the Series 2013 Bonds is approximately \$18,4 million. Savings on refunding of the Series 2013 Bonds will be achieved through the new issue which will total approximately \$33 million.

Puerto Rico:

Mission has been accomplished.



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Meeting of the Board of Trustees

Thursday, April 20, 2023

Agenda

- | | |
|--|------------------|
| 1. Welcome/Opening Remarks | Angie Gonzalez |
| 2. Roll Call | Elvira Barone |
| 3. Approval of Agenda | Angie Gonzalez |
| 4. Approval of Minutes (March 24, 2023) | Angie Gonzalez |
| 5. Executive Director Report | Evelyn Hey |
| 6. Operations Report | Evelyn Ramirez |
| 7. BoostED Finance Report | Paul Augello |
| 8. Committee Report | |
| a. Finance/Audit Committee | Rosemarie Torres |
| b. Nominating/By-Laws Committee | Priscilla Ocasio |
| c. Curriculum Committee | Donald Mattson |
| d. Development Committee | Elvira Barone |
| e. Personnel Committee | Priscilla Ocasio |
| 9. New Business | Angie Gonzalez |
| 10. Old Business | Angie Gonzalez |
| 11. Adjournment | Angie Gonzalez |



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Board of Trustees Meeting

Thursday, April 20, 2023

Minutes

Welcome/Opening Remarks:

Angie Gonzalez called the meeting to order at 5:00 pm by welcoming the Board and attendees and providing opening remarks. Staff present were: Evelyn Hey, Elvira Maresca, Nick Marinacci, Evelyn Ramirez, Noel Kellier, and Stephany Cervantes. The guest present was John Potapchuk.

Roll Call: Present were Board Trustees: Angie Gonzalez, Elvira Barone, and Priscila Ocasio. Mariel Manon was present via Zoom. Donald Mattson and Rosemarie Torres were absent.

Approval of Agenda:

Motion to approve the agenda by Ms. Barone, seconded by Ms. Ocasio, was approved unanimously.

Approval of Minutes:

Motion to approve March 24, 2023 board minutes by Ms. Manon, seconded by Ms. Gonzalez, approved unanimously.

Executive Director's Report:

Ms. Hey provided her report to the Board and answered questions from the Trustees.

- Executive Director, Evelyn Hey, will be interviewed to help promote school enrollment.
- The school will host a benefit concert on June 24, 2023, to help fundraise.
 - The concert will be done with Choco Orta.
 - Students will be performing during the cocktail hour.

Motion to approve the Executive Director's Report by Ms. Ocasio, seconded by Ms. Barone. Approved unanimously. (Executive Director's Report is attached)

Operations Report:

- Evelyn Ramirez explained the bill payments for the month.
 - Credit card statements are organized for review by Mr. Potapchuk.
 - Receipts are organized to be reviewed by Mr. Potapchuk.
 - \$5,600 expense was towards kitchen appliances
 - A deposit for Museo de Barrio was placed for the fundraising concert on June 24, 2023.
 - Hudson River Education Foundation is the monthly rent paid to Mount Senior Scanlan.
 - Expect to get reimbursed through the facility fees.

Motion to approve the Operations Report by Ms. Barone, seconded by Ms. Ocasio and approved unanimously.



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BoostED Finance Report:

- Updated financial reports were sent that are compared to the adopted, amended budget.
- Operating income is around the estimated amount in the amended budget.
- 4.8 million dollars of available cash.

Motion to approve the BoostEd Finance Report by Ms. Barone, seconded by Ms. Manon and approved unanimously.

Committees Report

Finance Committee

- John provided a detailed breakdown of the budget
- According to the analysis, the organization is on target

Nominating/By-Laws Committee

- Priscilla is provided all information regarding nomination to the board
 - Interviews will be conducted as a committee
- By-laws will be reviewed at the board retreat
- Synopsis will be shared, informing which by-laws need to be reviewed

Curriculum Committee

- Elementary School Principal, Elvira Maresa, reported on the city testing.
 - The written part of the exam for 3 - 8th goes to the Charter Center.
 - Makeups are being provided
 - The State Math exam is on May 2nd and 3rd
 - 4th grade will not test on science.
 - 5th grade will be receiving a field test in science.
- We will be establishing more Integrated Co-Teaching (ICT)
 - Combination of a special education teacher and general education.
 - Does not have to be a certified special education teacher, a highly qualified teacher can count

Development Committee

- Bergen Building is in the process
- Evelyn Hey is still looking at 111 Bruckner Blvd.
- SISCA negotiating about the steel
 - Asking for another \$150,000
- Moving on to the property that was formerly of Westchester College.

Personnel Committee

- Reviewing the guidelines of how to file a grievance
 - The structure of how to receive complaints



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- Reviewing the Employee Handbook
 - Last updated on August 21, 2022
 - Human Resource Director will be invited to the following personnel committees.

Motion to approve all committee reports by Ms. Manon, seconded by Ms. Barone, and approved unanimously.

Adjournment:

Motion to adjourn by Ms. Barone at 5:46 pm, seconded by Ms. Ocasio, approved unanimously.



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Executive Director's Report - March 2023

Enrollment: 459

Attendance: Elementary - 91%

MS/HS - 93%

Elementary Principal's Report - Elvira Maresca

- Met with the teachers in grades 3-5 and planned for the administration of the NYS ELA and Math Tests.
- Met with the Assistant Principal for the Mid-Year Review using the Instructional Leader Evaluation Instrument provided by Ms. Hey. The outcome was self-reflection and planning for next steps.
- Teachers' Mid-Year "Self-Reflection" in grades K-5 to review the student data from the beginning of the year until now and to plan for next steps.
- Grade 5 Advanced Theater Studio performed a play called, "*Kenny and the Dragon*" The students did a terrific performance by the arts department directed by Ms. Wendy Baker.

MS/HS Principal's Report - Nick Marinacci

- 47 students received awards in ceremony on April 5 for a combination of perfect attendance, honor roll and improvement.
- Mock Regents exams mid-May.
- Student council created surveys for student needs and are designing a spirit week and have come up with their own policies for drinking water in classrooms.
- 100 percent of HS Annex staff want to return in September based on 1 on 1 conversations with the principal.

Human Resources Report

- Working on insurance renewal for the 7/1/2023 renewal year
- Preference Sheets & Recruitment beginning for the 2023-2024 school year
- Finalizing SBCSICA Board of Directors Retreat logistics and details
- SBCSICA School bus has passed DOT Inspection for the next 6 months
- Mandated Harassment Training will begin at the end of April for all Staff

SBCSICA Renewal:

On March 28, 2023, I met with Mieasia Edwards, Chief Executive for Nonpublic and Charter Schools. The meeting took place for an hour and a half at 65 Court Street in Brooklyn. It was a very intense and emotional conversation and one in which we were able to speak candidly about the renewal process and false expectations. Ms. Edwards and I spoke everyday thereafter until April 4, 2023 when I received notification that my recommendation was changed from a 3-year to a 4-year renewal with conditions.

Conditions:

The percentage of SWD has to go up from 11.4 % to at least 23% (District 7 has 30% SWDs) and the attrition rate of SWDs has to improve. Additionally, our enrollment had to meet at least 85% of our benchmark. A plan has to be submitted before August 31, 2023 delineating exactly what are the actions we need to take. We are seriously considering forming an ICT class in grades 2, 3 and 4 as a starting point. As we receive more SWDs we will determine our next steps.

Power Outage:

This morning there was a power outage at the campus of Monsignor Scanlan and the nearby vicinity. It was also the first day of the State ELA examinations. We acted quickly and had the students that normally take the shuttle bus stay at the 164 campus. Then, our school bus shuttled back to 164 all the students that normally travel on their own to Monsignor Scanlan. Arrangements were made to accommodate all the 8th graders that were taking the test and the 9th graders that were attending class.

Lottery:

The lottery took place on April 3, 2023 and registration is already taking place. Preference was given to ELLs and SWDs.

Boost Summer Program:

We received notification Friday, April 14, 2023 that our Summer Boost application was accepted for up to \$160,000. We are in the process of submitting all the required documentation.

Museo del Barrio Concert:

Contract has been signed and a deposit has been submitted to El Museo del Barrio. Bi-weekly committee meetings have been set up and tasks have been assigned. Everyone should be receiving a Save the Date notification, shortly.

521 Bergen Avenue:

This project has been put on hold until we hear further from ownership. Time is of the essence so hopefully they will notify us soon.

Build NYC:

All the required documents have been submitted to Build NYC for the refinancing of the present Series 2013 Bonds. Our school will be placed on the agenda for the June meeting. Shortly after the approval the bonds will go to the market and be sold.

BronxNet:

I have been invited for an interview at BronxNet studios, a local television station for the Bronx on Friday, April 21, 2023. The purpose of the interview is to talk about the school and promote enrollment. The duration of the interview will be from 12 to 15 minutes.



South Bronx Charter School for **I**nternational **C**ultures and the **A**rts

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Meeting of the Board of Trustees

Wednesday, May 24, 2023

Agenda

- | | |
|--|------------------|
| 1. Welcome/Opening Remarks | Angie Gonzalez |
| 2. Roll Call | Elvira Barone |
| 3. Approval of Agenda | Angie Gonzalez |
| 4. Approval of Minutes (April 20, 2023) | Angie Gonzalez |
| 5. Executive Director Report | Evelyn Hey |
| 6. Operations Report | Evelyn Ramirez |
| 7. BoostED Finance Report | Paul Augello |
| 8. Committee Report | |
| a. Finance/Audit Committee | Rosemarie Torres |
| b. Nominating/By-Laws Committee | Priscilla Ocasio |
| c. Curriculum Committee | Donald Mattson |
| d. Development Committee | Elvira Barone |
| e. Personnel Committee | Priscilla Ocasio |
| 9. New Business | Angie Gonzalez |
| 10. Old Business | Angie Gonzalez |
| 11. Adjournment | Angie Gonzalez |



South Bronx Charter School for International Cultures and the Arts

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Board of Trustees Meeting

Wednesday, May 24, 2023

Minutes

Welcome/Opening Remarks:

Angie Gonzalez called the meeting to order at 4:55 pm by welcoming the Board and attendees and providing opening remarks. Staff present were: Evelyn Hey, Elvira Maresca, Nick Marinacci, Evelyn Ramirez, Noel Kellier, and Stephany Cervantes.

Roll Call: Present were Board Trustees: Angie Gonzalez, Elvira Barone, Donald Mattson, and Priscila Ocasio. Mariel Manon was present via Zoom. Rosemarie Torres was absent.

Approval of Agenda:

Motion to approve the agenda by Mr. Mattson, seconded by Ms. Barone, was approved unanimously.

Approval of Minutes:

Motion to approve April 20, 2023 board minutes by Ms. Ocasio, seconded by Ms. Manon, approved unanimously.

Executive Director's Report:

Ms. Hey provided her report to the Board and answered questions from the Trustees.

- The school applied and is approved to receive money from the Employee Retention Credit.
- The goal for the summer program is to have 100 students enroll to receive the grant money for the summer program.
 - Holdover students can still attend the summer program but will not be promoted.

Motion to approve the Executive Director's Report by Ms. Ocasio, seconded by Ms. Manon. Approved unanimously. (Executive Director's Report is attached)

Operations Report:

- Evelyn Ramirez explained the bill payments for the month.
 - Credit card statements are organized for review by Mr. Potapchuk.
 - Receipts are organized to be reviewed by Mr. Potapchuk.

Motion to approve the Operations Report by Mr. Mattson, seconded by Ms. Manon and approved unanimously.

BoostED Finance Report:

Motion to approve the BoostEd Finance Report by Mr. Mattson, seconded by Ms. Barone and approved unanimously.



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Committees Report

Nominating/By-Laws Committee

- Ms. Ocasio oversees the nominating committee
 - Resumes and biographies have been collected and shared.
 - Group interview has been conducted.
 - If there is no objection within 45 days, the board automatically accepts the nominees.

Motion to approve the nomination of Persida Rosa to join the school board by Ms. Barone, seconded by Mr. Mattson, and approved unanimously.

Motion to approve the nomination of Ana Melendez to join the school board by Ms. Barone, seconded by Ms. Gonzalez, and approved unanimously.

Curriculum Committee

- The school will be pushing out a STEM program.
 - Evelyn Hey is currently interviewing someone with administration and STEM experience.
 - Have a follow-up meeting on Thursday to discuss his vision of STEM across all the grades.
- The high school is working on the Seal of Biliteracy
 - It is a new credential, established in 2014, connected to the high school diploma that indicates you are highly proficient in two languages
 - It does not have to be Spanish
 - Students receive a medallion when they graduate
 - There is an entire checklist to help students prove proficiency in the language.
 - Cannot be received until graduation

Development Committee

- Bergen Building is off the table
 - The cost was way too high.
- The Bruckner Boulevard property is too high.
- Still brainstorming about what decision to make with the steel that was purchased.
- June 5th NYCBUILD will be deciding on the bonds
- Bob will follow up with a bullet summary about the bonds.

Personnel Committee

- The director of Human Resources was invited to the meeting.



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- Changes and updates to the Employee Manual were based on legal law changes.
 - Copies will be provided at the next meeting.

Motion to approve all committee reports by Ms. Barone, seconded by Ms. Manon, and approved unanimously.

New Business

- The calendar for Board of Trustee meetings for the 2023 - 2024 School year will be distributed.
-

Motion to approve the Administration Retreat for June 27 till July 1 by Mr. Mattson, seconded by Ms. Ocasio and approved unanimously.

Adjournment:

Motion to adjourn by Ms. Barone at 6:25 pm, seconded by Ms. Ocasio, approved unanimously.



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Board of Director May Meeting Executive Director's Report

Enrollment: 461

Attendance - Elementary - 90%

Middle - 92%

High School - 94%

Elementary School Principal's Report: Elvira Maresca

- The Field Science Exam was administered to the fifth-grade students successfully.
- Continue with the weekly meetings with classroom teachers to focus on planning and analyzing data to look at trends and patterns to plan for flexible groups.
- Professional development to increase Math Rigor through data and flexible grouping
- Administering the NYSETEL Testing for all students who qualify facilitated by Ms. Vicky Delgado, Consultant

MS/HS Principal's Report: Nick Marinacci

- HS Annex has several state exams coming up
 - NYSESLAT week of 5/15
 - Mock Algebra Regents May 18
 - NY State Science Exam 8th grade (Performance May 23; Written June 8)
 - Algebra Regents exam June 15
 - Earth Science Regents June 16
- Principal attended Seal of Biliteracy training; SBCSICA will form a committee and apply to be a Seal of Biliteracy School in December
- Started conversations with Charter School Sports Association about joining league in the Fall for several sports
- Student Council has taken lead and designed a Spirit Week from May 19-25 and is leading Field Day planning for June 22
- 8th Grade events - Prom May 24; Senior Trip June 5-7; Graduation June 21

Human Resources report:

- Harassment training has been completed by all staff
- SBCSICA Board Retreat accommodations and retreat details have been finalized and completed. Confirmation emails have been sent to attendees
- Draft of the EE Handbook from legal counsel has been received and is under review by Mrs. Hey, myself and the personnel committee
- 2023-2024 employment preference sheets have been sent to staff for completion
- School insurances are being completed for our July 1st renewal

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Bronx, NY 10454 | 718.292.5737

Learn more at sbcsica.org or check us out at twitter.com/sbcsica or facebook.com/sbcsica.

Renewal Status:

NYSED approved our four-year renewal.

Museo del Barrio Concert update: Had a zoom meeting on Thursday, May 4, 2023 to discuss logistics. Committees have been set up and a dashboard has been created to keep everyone informed and updated. Weekly zoom meeting with artist, stage manager and representative from the Museo Del Barrio have been organized

Meeting with Joe Solimine Sr and Chris Gallagher from Monsignor Scanlan:

We met for dinner on April 26, 2023 to just catch up. Interesting conversation on recruitment.

Summer Boost Program:

Meeting was held with all those interested in working during summer school. Study topics were discussed, and some materials have been ordered. Weekly professional development is taking place. All the students will be invited to attend and busing will be provided for as many students as possible. Over 100 students have applied to date.

Build NYC:

We continue to submit additional documents to Build NYC on school performance, enrollment, organization sheet, expenditures on pre-construction, financial statements, term sheets etc. A board meeting approving our refinancing should take place hopefully in June. I have asked Bob McLaughlin to speak on this issue via ZOOM.

June BOT Retreat:

We have met with Ululy Martinez to discuss and work on the agenda. Weekly meetings have been set up to continue planning. Room assignments, food selections and breakout rooms have been set up by Jackie Goins.

521 Bergen Avenue:

Have not heard back from the owners.

111 Bruckner Avenue:

Evelyn Ramirez and I did a walk through the premises. It's a 30,000 square foot building that will require additional bathrooms, building out of the classroom space and a cooking kitchen. Unfortunately, they want \$40.00 to \$45.00 a square feet which would be too costly.

New Rochelle Campus:

The owners of the New Rochelle Campus have received an offer to lease the entire campus. In the event that the deal falls through we will revisit opening a charter school.

Bottom Line:

We applied for the Employee Retention Credit, and we are due to receive \$908,169.89 plus interest calculated at the IRS rate. We will receive \$730,000 and Bottom Line will receive \$178,169.89 since they are the contact helping us prepare the paperwork and submit it to the IRS.

Signage:

Adding a Billboard on the roof of our building is not a possibility because of zoning regulations. In order to pursue it we would have to go through the BSA, and it would be a costly venture. Now we are looking into adding a large sign on the top wall of the building. We will keep you posted as we meet with Stephen Grasso and Linda Velez and see if that is a possibility.



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Board of Trustees Meeting

Thursday, June 8, 2023

Minutes

Welcome/Opening Remarks:

Angie Gonzalez called the meeting to order at 5:40 pm by welcoming the Board and attendees and providing opening remarks. Staff present were: Evelyn Hey, Elvira Maresca, Nick Marinacci, Evelyn Ramirez, Noel Kellier, and Stephany Cervantes. The guest present was Paul Augello.

Roll Call: Present were Board Trustees: Angie Gonzalez, Elvira Barone, Donald Mattson, Mariel Manon and Priscilla Ocasio. Rosemary Torres was absent.

Motion to excuse Rosemary Torres' absence by Ms. Ocasio, seconded by Ms. Manon, was approved unanimously.

Approval of Agenda:

Motion to approve the agenda by Ms. Ocasio, seconded by Mr. Mattson, was approved unanimously.

Approval of Minutes:

Motion to approve May 24, 2023 board minutes by Ms. Manon, seconded by Ms. Ocasio, approved unanimously.

Executive Director's Report:

Ms. Hey provided her report to the Board and answered questions from the Trustees.

Motion to approve the school calendar for 2023 - 2024 by Ms. Barone, seconded by Ms. Manon. Approved unanimously.

Motion to approve the eight conferences for 2023 - 2024 by Ms. Ocasio, seconded by Ms. Barone. Approved unanimously.

Motion to approve the Executive Director's Report by Ms. Ocasio, seconded by Ms. Manon. Approved unanimously. (Executive Director's Report is attached)

Operations Report:

- Evelyn Ramirez explained the bill payments for the month.
 - Credit card statements are organized for review by Mr. Potapchuk.
 - Receipts are organized to be reviewed by Mr. Potapchuk.



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- Next month's list of bills will be lengthy due to closing out the school year and starting the new one.

Motion to approve the Operations Report by Mr. Mattson, seconded by Ms. Manon and approved unanimously.

BoostED Finance Report:

- Some expenses this school year can be applied to the refund.
- Once the budget is approved, it will be presented to the bondholders, to the authorizers, and FCD.
- Ten-year projection model has been included with the potential fiscal budget.

Motion to approve the fiscal budget for 2023-2024 by Mr. Barone, seconded by Ms. Ocasio and approved unanimously.

Committees Report:

Personnel/Grievance

Chair of the committee, Ms. Ocasio, reports:

- Minor changes were made to the Employee Handbook
 - Sent to Director of Human Resources to execute the changes

Nominating/By-Laws Committee

Chair of the committee, Ms. Ocasio, reports:

- Waiting on approval of both nominations for the board of trustees.

Finance/Audit Committee

Angie Gonzalez reports:

- Discussed the budget for the school year for 2023-2024
- Discussed the ten-year model that John presented to NYC

Development Committee

Chair of the committee, Ms. Barone, reports:

- Had a walkthrough of the Bergen facility.
 - Potential room for growth
 - Has 18 classrooms, six on each floor
 - Has a warming kitchen, not a cooking kitchen.
- Continuing to incubate the high school students at the Scanlan property

Motion to terminate the August 2021 agreement with Sisca Northeast for the purchasing of the fabricated steel that was anticipated for the construction of our proposed high school at 2510 Park Avenue, Bronx, NY. After a termination fee of \$150,000 and approximately \$75,000 of other related costs, the net balance remaining of the \$2,372,875 total amount paid to Sisca Northeast is approximately \$875,000. The building committee and finance committee, after months of thoroughly reviewing all options on the matter, (either proceeding with the steel purchase or terminating the purchase at this juncture), have made a determination that terminating the contract and receiving back the net proceeds is the most economical decision.



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This decision reduces any further expenditures that may occur due to the protective treatments, storage, insurance and shipping costs in the near future by Ms. Gonzalez, seconded by Mr. Mattson and approved unanimously.

Motion to approve all committee reports by Mr. Mattson, seconded by Ms. Ocasio, and approved unanimously.

Motion to go into Executive Session at 6:35 pm by Mr. Mattson, seconded by Ms. Manon. Approved unanimously.

Executive Session:

Adjournment:

Motion to adjourn by Mr. Mattson at 7:12 pm, seconded by Ms. Manon, was approved unanimously.



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Executive Director's Report June, 2023

Enrollment: 459

Attendance: Elementary: 90%
Middle School: 91%
High School: 94%

Elementary Principal's Report - Elvira Maresca

- Professional development with staff was focused on Math Flexible group standards-based instruction, as well as standards aligned in math.
- Continue with weekly meetings with classroom teachers to focus on analyzing data and reflecting on trends and patterns that are happening within vertical and grade levels.
- The administration of the NYSESLAT is in the process to be completed.
- June 20th Kindergarten Moving up Ceremony and grade 5 stepping up luncheon.

Middle/ High School Principal's Report - Nick Marinacci

- 8th grade prom May 24; celebrity appearance
- 8th Grade trip to Kent, CT Club Getaway- zip lines, climbing courses, karaoke, campfire and S'mores
- Regents' exams June 15 and 16
- 8th grade graduation June 21

Human Resources Report:

- Mandatory harassment training has been completed by all staff
- School insurance renewals are currently being reviewed by the underwriting department for the 2023-2024 school year
- Our employee handbook is under review by the personnel committee
- Staffing needs for the 2023-2024 school year are currently under review,

Concert Update:

A virtual meeting with the Museum Director, Museum Operations Director, stage managers and myself took place last week. We discussed the following:

- Equipment needs for the musicians
- Audiovisual equipment
- Lighting
- Video
- Arrival time
- Food orders
- Cocktail Hour - Caterer
- Student performances
- Silent auction - all artwork has been framed, Yankee tickets have been donated and baskets will be assembled
- Volunteers - checking people in, ushers and stage hands.

- Rehearsals have been set up.
- Stage platforms
- Flags
- Masters of Ceremony
- Award Presentation

Board of Directors Retreat:

A very productive weekend which included team building activities, presentations by school staff members and a session on diversity, equity, inclusion and accessibility
Takeaways- Too much information shared in one day. A need for additional time...

School Calendar 2023/24

See attachment

Board of Directors meeting dates for 2023/24

See attachment

2023/24 Conferences:

- **EDGE - Technology - July 9 - July 13, 2023 - Lake Buena Vista, Florida**
- **NCTM - October 25-October 28, 2023 in Washington, DC**
- **Somos Conference - November 7 -November 13, 2023 San Juan, Puerto Rico**
- **LIT Con - Reading - January 27- January 30, 2024 - Columbus, Ohio**
- **NABE Conference - March 28 - March 30 2024 - New Orleans, Louisiana**
- **ASCD Conference - March 22 -March 25, 2024 - Washington, DC**
- **New York State Charter School Conference - October 18-October 20, 2023**
- **National Charter School Conference - 2023/24 - not yet available**

Build NYC:

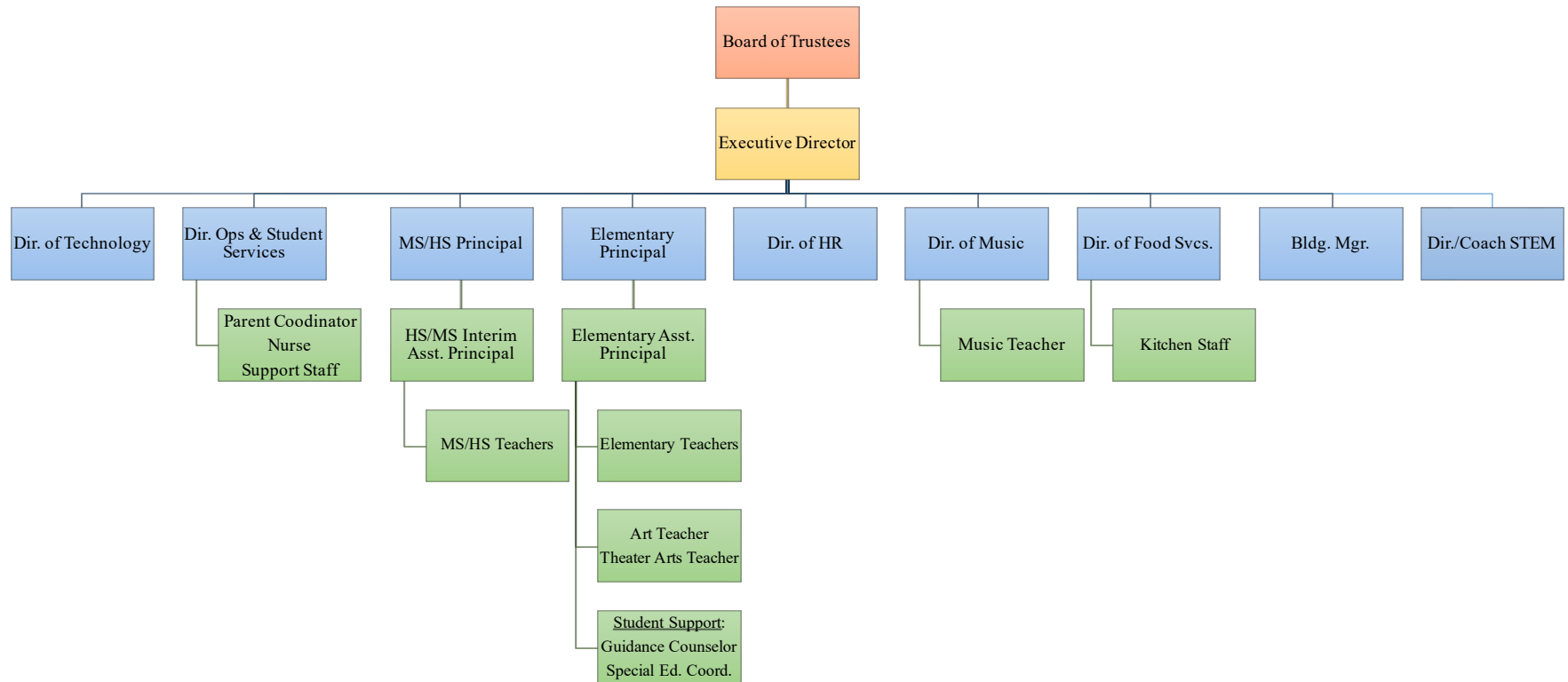
The Project cleared the Public Hearing last week...

The transfer of SBCSICA to Friends of received approval from the Build NYC Board of Directors on June 6, 2023

Steel status: see attached response from Bob.

A visit has been scheduled for 521 Bergen Avenue for Thursday, June 8th at 1:00PM.

SBCSICA Organization Chart



2023-2024 School Year Calendar			
September	4	Monday	Labor Day (Schools Closed)
September	5	Tuesday	First Day of School for all students.
September	22	Friday	Half Day for Students Professional Development for Teachers
October	9	Monday	Columbus Day / Indigenous People Day (School Closed)
October	27	Friday	Half Day for Students Professional Development for Teachers
November	7	Tuesday	Election Day Professional Development for Teachers (School closed for Students)
November	15	Wednesday	Parent Teacher Conference Half Day for Students
November	23 & 24	Thursday & Friday	Thanksgiving Recess (School Closed)
December January	25 5	Monday- Friday	Winter Recess December 25 – January 5, 2024 (School Closed) Students return to school on Monday January 8, 2024
January	15	Monday	Dr. Martin Luther King Jr. Day Observed (School closed)
February	19- 23	Monday-Friday	Midwinter Recess (School closed) Students return to school on Monday February 26, 2024
March	13	Wednesday	Parent Teacher Conference Half Day for Students
March April	29 1	Friday Monday	Good Friday & Easter Observance Students return to school on Tuesday April 2, 2024
April	22	Monday	Passover Observed (School Closed)
May	24- 28	Friday- Tuesday	Memorial Day Observed (School closed) Students return to school on Wednesday May 29, 2024
June	6	Thursday	Professional Development for Teachers (School closed for Students)
June	7	Friday	Clerical Day (School closed for Students)
June	19	Wednesday	Juneteenth Observed (School closed)
June	21	Friday	Half Day for Students LAST DAY OF SCHOOL
* Some of these dates are subject to change			

(718) 729-6200
(516) 222-0738
(212) 989-1700

SERVICE WORK ORDER

Fax: 718-729-6219

DAVIS ALARMS INC

D/B/A D&W CENTRAL STATION ALARM COMPANY

4818 Van Dam Street, Unit 2A Long Island City, NY 11101-3108

New York State Unique ID#12000005681 / #12000005693
New Jersey License #348F00000400

TIME IN: _____

TIME OUT: _____

☐ DAY SERVICE
☐ NIGHT SERVICE

Service On: BA HU FA

TIME IN: _____
TIME OUT: _____

CUSTOMER'S NAME: SOUTH BRONX Charter School
ADDRESS: 164 RUCIKER BLVD
CITY: BRONX

CUSTOMER'S NO.: 2
MONTH: 12
DAY: 29
YEAR: 13

STATE: NEW YORK ZIP: 10451
CUSTOMER'S TELEPHONE NUMBER ()
TELEPHONE NUMBER ()
TROUBLE REPORTED BY: COMPANY REPRESENTATIVE: JOAN ERIC ANDERSON
DIRECTION: VEHICLE NO. OPERATOR DISPATCHER

STATE: NEW YORK ZIP: 10451
CUSTOMER'S TELEPHONE NUMBER ()
TELEPHONE NUMBER ()
TROUBLE REPORTED BY: COMPANY REPRESENTATIVE: JOAN ERIC ANDERSON
DIRECTION: VEHICLE NO. OPERATOR DISPATCHER

<input type="checkbox"/> FALSE ALARM	<input type="checkbox"/> B.A. INSPECTION	<input type="checkbox"/> SUB FAULT
<input type="checkbox"/> BREAK-IN	<input type="checkbox"/> F.A. INSPECTION	<input type="checkbox"/> SUB REQUEST REPAIR/TEST
<input type="checkbox"/> ALARM RESPONSE	<input type="checkbox"/> COMPLETION TEST	<input type="checkbox"/> SUB REFUSED SERVICE
<input type="checkbox"/> FIRE DAMAGE	<input type="checkbox"/> WATERFLOW TEST	<input type="checkbox"/> SUB BORROW KEYS
<input type="checkbox"/> TROUBLE CLOSING	<input type="checkbox"/> MANUAL PULS TEST	<input type="checkbox"/> NO PROBLEM FOUND
<input type="checkbox"/> TROUBLE ZONE	<input type="checkbox"/> AUTOMATIC FA TEST	<input type="checkbox"/> FOLLOW-UP SERVICE
<input type="checkbox"/> BYPASS ZONE	<input type="checkbox"/> ACCESS CONTROL	<input type="checkbox"/> KEYS USED
<input type="checkbox"/> FOLLOW-UP SERVICE CALL	<input type="checkbox"/> RENOVATION	<input type="checkbox"/> KEY # _____
<input type="checkbox"/> COMMERCIAL ACCOUNT	<input type="checkbox"/> ADDITIONAL PROTECTION	<input type="checkbox"/> CHARGE
<input type="checkbox"/> RESIDENTIAL ACCOUNT	<input type="checkbox"/> PROTECTION DELETION	<input type="checkbox"/> NO CHARGE
<input type="checkbox"/> UL CERTIFIED ACCOUNT	<input type="checkbox"/> EQUIPMENT REMOVAL	<input type="checkbox"/> TIME & MATERIAL
<input type="checkbox"/> CCTV SYSTEM	<input type="checkbox"/> SURVEY OR ESTIMATE	<input type="checkbox"/> PREVENTIVE MAINTENANCE

TROUBLE REPORTED ON: #28 Second floor duct detector
WORK REQUESTED: SHUTTLE ROOM NO signal

DESCRIPTION OF WORK DONE

Inducted and completed
Semi-annual fire alarm inspection using
And cleaning Siemens fire finder addresses
TFA system and smoke detector and heat
detector and duct detector and carbon

THE ABOVE WORK HAS BEEN COMPLETED TO MY SATISFACTION AND THAT ALARM SYSTEM IS OPERATING PROPERLY. SIGNATURE MEANS ACCEPTANCE OF THE TERMS, CONDITIONS AND WARRANTY ON REVERSE SIDE.

CUSTOMER'S SIGNATURE: X

TITLE

DATE

ADDITIONAL WORK AUTHORIZATION

DESCRIPTION OF WORK DONE	HOURS	MATERIAL	NO.	UNIT COST	TOTAL COST
monoxide detector door probe release					
no protection system and manual suppression					
system work central office connection					

TRAVEL TIME: _____
TOTAL HOURS: _____
FIRST HALF HOUR RATE: _____
TOTAL MATERIAL COST: _____
TOTAL LAB. COST: _____
TAX: _____
PAY THIS AMOUNT >

No. 070015

S

PAY THIS AMOUNT >

I hereby request that the above work to be performed and agree to pay for the same when billed. Signature constitutes acceptance of the terms, conditions and warranty on the reverse side and service performed as being satisfactory and that the equipment has been left in good working condition and that the customer has received a copy of this service/work order. This report may amend or modify the Schedule of Protection of customer's contract with alarm company and is subject to the terms and conditions stated therein.

CUSTOMER'S SIGNATURE: X

TITLE

DATE

White - Company Copy

Pink - Customer Copy

(718) 729-6200
(516) 222-0738
(212) 989-1700

SERVICE WORK ORDER

Fax: 718-729-6219

DAVIS ALARMS INC

D/B/A D&W CENTRAL STATION ALARM COMPANY

4818 Van Dam Street, Unit 2A Long Island City, NY 11101-3108

New York State Unique ID#12000005681 / #12000005693
New Jersey License #348F00000400

TIME IN: _____

TIME OUT: _____

☐ DAY SERVICE
☐ NIGHT SERVICE

Service On: BA HU FA

CUSTOMER'S NAME: SOUTH BRONX Charter School
ADDRESS: 164 RUCIKER BLVD
CITY: BRONX

CUSTOMER'S NO.: 2
MONTH: 12
DAY: 29
YEAR: 13

STATE: NEW YORK ZIP: 10451
CUSTOMER'S TELEPHONE NUMBER ()
TELEPHONE NUMBER ()
TROUBLE REPORTED BY: COMPANY REPRESENTATIVE: JOAN ERIC ANDERSON
DIRECTION: VEHICLE NO. OPERATOR DISPATCHER

<input type="checkbox"/> FALSE ALARM	<input type="checkbox"/> B.A. INSPECTION	<input type="checkbox"/> SUB FAULT
<input type="checkbox"/> BREAK-IN	<input type="checkbox"/> F.A. INSPECTION	<input type="checkbox"/> SUB REQUEST REPAIR/TEST
<input type="checkbox"/> ALARM RESPONSE	<input type="checkbox"/> COMPLETION TEST	<input type="checkbox"/> SUB REFUSED SERVICE
<input type="checkbox"/> FIRE DAMAGE	<input type="checkbox"/> WATERFLOW TEST	<input type="checkbox"/> SUB BORROW KEYS
<input type="checkbox"/> TROUBLE CLOSING	<input type="checkbox"/> MANUAL PULS TEST	<input type="checkbox"/> NO PROBLEM FOUND
<input type="checkbox"/> TROUBLE ZONE	<input type="checkbox"/> AUTOMATIC FA TEST	<input type="checkbox"/> FOLLOW-UP SERVICE
<input type="checkbox"/> BYPASS ZONE	<input type="checkbox"/> ACCESS CONTROL	<input type="checkbox"/> KEYS USED
<input type="checkbox"/> FOLLOW-UP SERVICE CALL	<input type="checkbox"/> RENOVATION	<input type="checkbox"/> KEY # _____
<input type="checkbox"/> COMMERCIAL ACCOUNT	<input type="checkbox"/> ADDITIONAL PROTECTION	<input type="checkbox"/> CHARGE
<input type="checkbox"/> RESIDENTIAL ACCOUNT	<input type="checkbox"/> PROTECTION DELETION	<input type="checkbox"/> NO CHARGE
<input type="checkbox"/> UL CERTIFIED ACCOUNT	<input type="checkbox"/> EQUIPMENT REMOVAL	<input type="checkbox"/> TIME & MATERIAL
<input type="checkbox"/> CCTV SYSTEM	<input type="checkbox"/> SURVEY OR ESTIMATE	<input type="checkbox"/> PREVENTIVE MAINTENANCE

TROUBLE REPORTED ON: #1 Duct Detectors in Girls and Boys bedrooms no signal.

DESCRIPTION OF WORK DONE

Inducted Semi-annual
TFA system cleaning and
testing Siemens fire finder TFA system
And smoke detector and heat detector
And duct detector and carbon

THE ABOVE WORK HAS BEEN COMPLETED TO MY SATISFACTION AND THAT ALARM SYSTEM IS OPERATING PROPERLY. SIGNATURE MEANS ACCEPTANCE OF THE TERMS, CONDITIONS AND WARRANTY ON REVERSE SIDE.

CUSTOMER'S SIGNATURE: X

TITLE

DATE

ADDITIONAL WORK AUTHORIZATION

DESCRIPTION OF WORK DONE	HOURS	MATERIAL	NO.	UNIT COST	TOTAL COST
monoxide detector door probe release					
magnetic doors - operational					

TRAVEL TIME: _____
TOTAL HOURS: _____
FIRST HALF HOUR RATE: _____
TOTAL MATERIAL COST: _____
TOTAL LAB. COST: _____
TAX: _____
PAY THIS AMOUNT >

No. 070011

S

PAY THIS AMOUNT >

I hereby request that the above work to be performed and agree to pay for the same when billed. Signature constitutes acceptance of the terms, conditions and warranty on the reverse side and service performed as being satisfactory and that the equipment has been left in good working condition and that the customer has received a copy of this service/work order. This report may amend or modify the Schedule of Protection of customer's contract with alarm company and is subject to the terms and conditions stated therein.

CUSTOMER'S SIGNATURE: X

TITLE

DATE

White - Company Copy

Pink - Customer Copy

2023


CAPITOL
FIRE SPRINKLER

 51-51 59th Place, Woodside, NY 11377
 718-533-6800
 MFSPC# 288B

 Deron Pione / 89311740
 89312197

FIRE SPRINKLER / STANDPIPE INSPECTION LOG

COF S12 Name/ Number

88631858

COF S13 Name/ Number

672531 Akil Nelson

611 E 133rd St

Month Date	Date	Inspection Frequency M/Q/A	Pressure Reading	Dispatch # for shut system	Were defects found? *If yes, see report	Signature
JANUARY	25 th	M	165	N/A	N/A	A. Nelson
FEBRUARY	21 st	M	165	N/A	N/A	A. Nelson
MARCH	21 st	Q	165	N/A	N/A	A. Nelson
APRIL	20	M	160	N/A	NO	Edison
MAY	31	M	160	N/A	N/A	Deron Pione
JUNE	26	M	160	N/A	N/A	Deron Pione
JULY	17	M	160	N/A	N/A	Deron Pione
AUGUST						
SEPTEMBER						
OCTOBER						
NOVEMBER						
DECEMBER						

See detailed inspection report for additional information

This log must remain by main control valve

A copy of the full report is available upon request.

DEPARTMENT OF HOUSING AND BUILDINGS

BOROUGH OF

BRONX

, CITY OF NEW YORK

MG

No.

Date

CERTIFICATE OF OCCUPANCY

(Standard form adopted by the Board of Standards and Appeals and issued pursuant to Section 646 of the New York Charter, and Sections C.26-181.0 to C.26-187.0 inclusive Administrative Code 2.1.3.1. to 2.1.3.7. Building Code.)

This certificate supersedes C. O. No.

To the owner or owners of the building or premises:

THIS CERTIFIES that the new ~~erected~~ ~~existing~~ building—premises located at
909 Hutchinson River Parkway Extension, N.W. Cor. Lafayette Ave.
 Block **5542** Lot **1**

, conforms substantially to the approved plans and specifications, and to the requirements of the building code and all other laws and ordinances, and of the rules and regulations of the Board of Standards and Appeals, applicable to a building of its class and kind at the time the permit was issued; and

CERTIFIES FURTHER that, any provisions of Section 646F of the New York Charter have been complied with as certified by a report of the Fire Commissioner to the Borough Superintendent.

N.B. et. Alt. No.— **527-49**

Construction classification— **Non-Fireproof**

Occupancy classification— **PUBLIC**

. Height **4** stories, **64'3"** ~~feet~~

Date of completion— **11-22-50**

. Located in **Business and Residence** Use District.

D & E Area, **Class 1** Height Zone at time of issuance of permit

This certificate is issued subject to the limitations hereinafter specified and to the following resolutions of the Board of Standards and Appeals: (Calendar numbers to be inserted here)

PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOADS Lbs. per Sq. Ft.	PERSONS ACCOMMODATED			USE
		MALE	FEMALE	TOTAL	
Basement	On ground	75	75	150	Boiler, Storage, Cafeteria & Kitchen
First	100 & 70	2	240	242	Classrooms and Office
Second	100 & 70		240	240	Classrooms
Third	100 & 70		280	280	Classrooms
Fourth	100 & 70		280	280	Classrooms
NOTE: Fire Dept. approval of Sprinkler System received 2-28-51.					
NOTE:- Fire Dept. approval of fire-extinguishing equipment and interior fire alarm system received.					
<div style="display: flex; justify-content: space-between; align-items: center;"> <div> <p>THIS COPY ISSUED IS A TRUE COPY OF THE LAST CERTIFICATE OF OCCUPANCY ISSUED BY THIS DEPARTMENT FOR THE ABOVE PREMISES.</p> <p>ONING O. K. APR 2 - 1951</p> </div> <div style="text-align: center;"> <p>MAR 27 2001 55,000</p> <p><i>Luc D. Chambers</i></p> <p>BOROUGH SUPERINTENDENT</p> </div> </div>					

Certificate of Occupancy

CO Number: 220290593F

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A. Borough: Bronx Address: 164 BRUCKNER BOULEVARD Building Identification Number (BIN): 2003585	Block Number: 02546 Lot Number(s): 27 Building Type: New	Certificate Type: Final Effective Date: 09/25/2015
This building is subject to this Building Code: 2008 Code		
<i>For zoning lot metes & bounds, please see BISWeb.</i>		
B. Construction classification: 1-B (2008 Code) Building Occupancy Group classification: E (2008 Code) Multiple Dwelling Law Classification: None		
No. of stories: 5 Height in feet: 70 No. of dwelling units: 0		
C. Fire Protection Equipment: Standpipe system, Fire alarm system, Sprinkler system, Fire Suppression system		
D. Type and number of open spaces: None associated with this filing.		
E. This Certificate is issued with the following legal limitations: Board of Standards and Appeals - Recording Info: 78-08-BZ		
Borough Comments: None		



Borough Commissioner



Commissioner

Certificate of Occupancy

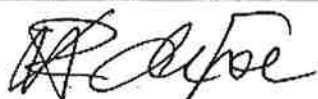
CO Number:

220290593F

Permissible Use and Occupancy

All Building Code occupancy group designations below are 2008 designations.

Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
CEL	6	OG	F-2		3B	FIRE PUMP ROOM, MECHANICAL EQUIPMENT ROOMS AND FUEL PUMP ROOM. AND WALK IN FREEZER.
CEL		OG	S-2		3B	KITCHEN STORAGE
CEL	4	OG	U		3B	LOCKER ROOMS.
001 001 191		100	A-3		3A	CAFETERIA/MULTIPURPOSE ROOM, NON-SIMULTANEOUS USE.
001 001		100	U		3B	REFUSE ROOM AND ELECTRICAL ROOM.
001 001		100	U		3B	BOYS, GIRLS AND ADULT TOILET ROOMS.
001 001 4		100	F-2		3B	KITCHEN.
001 001 285		100	A-3		3A	AUDITORIUM/MULTIPURPOSE ROOM, NON-SIMULTANEOUS USE.
001 001 191		100	A-3		3A	GYMNASIUM/MULTIPURPOSE ROOM-NON SIMULTANEOUS USE.
001 001 29		40	B		3B	ADMINISTRATIVE OFFICES.
001 001		100	S-2		3B	FILE STORAGE.
002 002 144		40	E		3A	CLASSROOMS.
002 002 58		40	E		3B	MEDIA CENTER



Borough Commissioner



Commissioner

DOCUMENT CONTINUES ON NEXT PAGE

Certificate of Occupancy

CO Number:

220290593F

Permissible Use and Occupancy

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Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
002 002 4	40	40	S-2		3B	BOOK STORAGE, SERVER ROOM
002 002 3	40	40	E		3B	ASSISTANT PRINCIPAL.
002 002 28	40	40	E		3B	PARENT ROOM
002 002	40	40	U		3B	BOYS, GIRLS AND STAFF TOILETS.
002 002	40	40	U		3B	JANITOR CLOSET.
002 002	40	40	F-2		3B	ELECTRICAL CLOSET.
003 003 217	40	40	E		3A	CLASSROOMS.
003 003	40	40	S-2		3B	SUPPLIER'S STORAGE.
003 003 15	40	40	A-2		3B	TEACHER'S LOUNGE.
003 003 3	40	40	F-2		3B	CUSTODIAN'S ROOM, WORK ROOM
003 003	40	40	E		3B	READING CORNER.
003 003	40	40	U		3B	BOY'S GIRLS AND STAFF TOILETS
003 003	40	40	F-2		3B	JANITOR'S CLOSET.



Borough Commissioner



Commissioner

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Certificate of Occupancy

CO Number:

220290593F

Permissible Use and Occupancy

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Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
004		40	E		3B	READING CORNER.
004	18	40	B		3B	CONFERENCE ROOM.
004		40	U		3B	BOYS, GIRLS AND STAFF TOILETS.
004 004 217		40	E		3A	CLASSROOMS.
004 004 2		40	S-2		3B	STORAGE, WORK ROOM.
004 004 3		40	B		3B	SUPERVISORS OFFICE.
004 004		40	U		3B	JANITOR'S CLOSET.
005		40	E		3B	READING CORNER
005	217	40	E		3A	CLASSROOMS.
005	9	40	B		3B	NURSE OFFICE, SUPERVISOR'S OFFICE.
005	2	40	S-2		3B	STORAGE WORK ROOM.
005		40	U		3B	JANITOR'S CLOSET
005		40	U		3B	BOYS, GIRLS AND STAFF TOILETS.



Borough Commissioner



Commissioner

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Certificate of Occupancy

CO Number: 220290593F

Permissible Use and Occupancy						
All Building Code occupancy group designations below are 2008 designations.						
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code occupancy group	Dwelling or Rooming Units	Zoning use group	Description of use
RO F		75	F-2		3B	MECHANICAL ROOM
BSA APPROVED UNDER CALENDAR #78-08-BZ EXHIBIT I CRFN #2008000339294 RESTRICTIVE DECLARATION CRFN #2008000345309 EXHIBIT III CRFN #2013000267032						
END OF SECTION						



Borough Commissioner



Commissioner

END OF DOCUMENT

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